

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 7 November 2016

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. P Callaghan, Cllr. I Horner, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. P MacLoughlin, Cllr. R Burrows, Cllr. D Palmer, Cllr. P Etherington, Cllr. R Silvester.

Also present: Mrs C Mason (Town Clerk), Mrs B Harding and eight members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.

Cllr. L Jacobs, Cllr. E Jacobs, Cllr. G Hughes.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

3. CLERK'S REPORT

Questions raised included the response to the advertisement for a temporary town keeper (for truck insurance requirements, age of applicant needs to be 25+); commemoration bench (Slo Zap adhesive recommended to secure the plaque to the bench); training for tree maintenance; large bush (box) in closed cemetery necessitates heavy pruning; Calder's Close (no update from FHDC); designated zones (not a byelaw); clerk's report to be circulated to the public along with the agenda.

A report from RAF Lakenheath was now heard.

4. PUBLIC FORUM

Matters raised included the station crossing; replacement trees on London Road; HGV's causing heavy pollution in Brandon; update on new cemetery (still commercially sensitive); Brandon Day Care Centre (hopeful a new provider has been found); employment of person to assist the town keepers; tarmac path around Evergreens; whether a decision has been made to demolish the old community centre (no plans to date); support for a Polish Memorial; the illegal use of large lorries still using Small Fen Lane (bridleway); traffic flow information (no results as yet, RS to follow up); could the crane be used to position new permanent lights whilst being hired to take down this year's Christmas lights?; support for training enabling our groundsmen to maintain the trees in the Cemetery and Victoria Avenue; issues of drinking and drugs at the play area at Wood Close and Yew Drive; town clock light not working (service due imminently); The Lode (still to be investigated).

A report from RAF Lakenheath was now heard.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Little to report other than an increase in aircraft noise due to easterly take offs. An apology was given that there has been no public notice of recent night flying. A question was asked relating to parachutists on RAF Lakenheath – confirmed as a training exercise.

Signed.....

5. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 3 October 2016.

Amendment to minutes: Agenda item 12 to read Cllr. **Lukaniuk** asked for a named vote; agenda item 12 to read at zero cost to the **Town Council**; agenda item 10 to read development off **Fengate** Drive. Resolution Record No. **BTC/52/07/Nov/16**

CARRIED:

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 3 OCTOBER 2016 BE APPROVED.

6. MATTERS ARISING

Prior to the trees being planted on London Road, Cllr V Lukaniuk offered to mark where they are to be planted. If practical, our groundsmen to carry out the work. A licence to plant on the highway has been applied for and permission granted. Cllr. P Ridgwell asked why it was not possible to get the results of the traffic count from Highways England (RS to investigate).

Agenda item 15 was now heard.

15. PRESENTATION FROM BRANDON IN BLOOM REGARDING THEIR PROPOSED PLANS FOR VICTORIA AVENUE

Proposed plans for Victoria Avenue include removing all overgrown greenery; to make good the flint wall; to utilise the cast iron 'air raid pole to create a pole; signage and lighting in a similar style as to the arches already in place (sketch circulated); to provide at least one planter, a dog bin and waste bin; to restore the current arches to as near to the original finish as possible; seating to be sited at midway point. All work to be funded by local fundraising and at no cost to the Town Council.

Other projects may include: Best Container, Best Garden, Best Wheelbarrow (as in previous years); refurbishment of the Brandon War Memorial.

8. TO RECEIVE REPORTS from County and District Councillors, Community Group Representatives. No written reports were received. Cllr. R Silvester stated the drains located just before the barrier at the Aldi car park were not in fact owned by Suffolk County Council, but by Aldi themselves. Therefore, any costs to clear them could not be met by Cllr. R Silvester's Highway's locality budget. Cllr. P McLoughlin said the piece of ground in question (at the bottom of Lode Street) is privately owned and anyone receiving parking tickets should look at the validity of those tickets.

9. ACCOUNTS

9.1 Resolution Record No. **BTC/53/07/Nov/16**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR OCTOBER 2016.

| Date | Amount | Supplier | Chq No | Net | Vat |
|--------|--------|-------------------|--------|--------|-------|
| Oct-16 | 79.19 | Lyreco | 105040 | 65.99 | 13.20 |
| Oct-16 | 479.78 | Neopost | BACS | 399.82 | 79.96 |
| Oct-16 | 39.53 | Fengate Fasteners | 105101 | 32.94 | 6.59 |
| Oct-16 | 120.34 | Tindalls | 105102 | 106.45 | 13.89 |

Signed.....

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|--------|---------|--------------------|--------|---------|--------|
| Oct-16 | 177.45 | Finevale | 105103 | 147.86 | 29.59 |
| Oct-16 | 48.00 | Graham Smith | 105104 | 40.00 | 8.00 |
| Oct-16 | 19.20 | SALC | 105105 | 16.00 | 3.20 |
| Oct-16 | 16.50 | J & D Green | 105106 | 16.50 | |
| Oct-16 | 29.00 | Brandon Life | 105107 | 29.00 | |
| Oct-16 | 95.04 | Travis Perkins | 105108 | 79.20 | 15.84 |
| Oct-16 | 399.00 | Terry Hawkins | BACS | 399.00 | |
| Oct-16 | 4.03 | Chase Timber | 105109 | 3.36 | 0.67 |
| Oct-16 | 27.54 | Arco | 105110 | 22.95 | 4.59 |
| Oct-16 | 2122.34 | Chase Timber | BACS | 1768.62 | 353.72 |
| Oct-16 | 513.60 | Trevor Vaughan | BACS | 428.00 | 85.60 |
| Oct-16 | 124.90 | FHDC play inspects | BACS | 104.16 | 20.74 |

Cllr. T Simmons, Cllr. R Silvester, Cllr. P Callaghan declared an interest in The Heritage Centre. The Declarations of Interests Book was duly signed.

9.2 Resolution Record No. **BTC/54/07/Nov/16**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES A S137 DONATION OF FOUR HUNDRED POUNDS TO THE BRANDON HERITAGE CENTRE.

10. TO RECONSIDER A S137 DONATION TO MARIE CURIE CANCER CARE

Three signatures were received to bring this item back to the table for reconsideration. Due to lack of support this agenda item was withdrawn.

11. RESOLUTION from Cllr. N Vant No 180.

Resolution Record No. **BTC/55/07/Nov/16**

CARRIED:

- THIS COUNCIL RESOLVES THAT BRANDON TOWN COUNCIL GROUND STAFF
1. CARRY OUT THE WORK REQUIRED TO THE TREES THIS WINTER.
 2. CEMETERY AND CLOSED CHURCHYARD: ALL TREES TO BE PRUNED BACK TO THEIR ORIGINAL POLLARDING POINTS.
 3. VICTORIA AVENUE: TREES TO BE TRIMMED OF TWIGGY GROWTH TO GIVE A CLEAR STEM TO THREE METRES.
 4. MINOR EQUIPMENT TO BE OBTAINED AS NECESSARY.
 5. PLANNING CONSENT TO BE APPLIED FOR IMMEDIATELY.

12. RESOLUTION from Cllr. P Callaghan No. 181.

Resolution Record No. **BTC/56/07/Nov/16**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO DISSOLVE THE EVENTS WORKING PARTY AND ESTABLISH A COMMUNITY AND EVENTS COMMITTEE, OPERATING ON THE FOLLOWING REMIT:

A) TO INFORM THE TOWN OF THE WORK OF THE COUNCIL, AND TO RESPOND TO LOCAL CONCERNS THROUGH COMMUNITY CONSULTATIONS, AND THROUGH WORKING WITH THE RELEVANT DISTRICT AND COUNTY AUTHORITIES.

Signed.....

B) TO SUPPORT THE ORGANISATIONS OF LOCAL EVENTS, EITHER THROUGH FINANCIAL ASSISTANCE TO OTHER ORGANISERS OR BY ORGANISING EVENTS ITSELF.

C) TO REPORT TO THE COUNCIL AT APPROPRIATE TIMES.

13. CHRISTMAS FAYRE

Cllr. T Simmons, Cllr. R Burrows, Cllr. I Horner and Cllr. V Lukaniuk offered their help at the forthcoming Christmas Fayre.

14. POLISH MEMORIAL

A verbal update was given by Cllr. V Lukaniuk. Suggested location for the Polish Memorial is to the rear of the cemetery near to the southern boundary; offers of financial help have been received from Weeting School and Omar Homes.

16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

The meeting was adjourned for a five-minute comfort break.

17. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Resolution Record No. **BTC/57/07/Nov/16**

CARRIED:

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL CONFIDENTIAL MEETING OF MONDAY 3 OCTOBER 2016 BE APPROVED.

18. STAFFING MATTER

Agenda item 18 was withdrawn and an Extraordinary meeting called for the 14 November 2016.

With no further business, the meeting closed at 9.50pm.

Signed.....

Signed.....