

Brandon Town Council  
Full Council Meeting  
Monday 5 October 2015

In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844 Fax 01842 815491**

29<sup>th</sup> September 2015

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend a **FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 5 October 2015 at 1900hrs.

Mrs Christine Mason  
Town Clerk

Members requiring further information, or with specific questions, are asked to raise these with the Clerk at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

**AGENDA**

- 1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.
- 3. TO RECEIVE, CONFIRM AND SIGN MINUTES**  
Of the Brandon Town Council Meeting of Monday 7 September 2015.
- 4. MATTERS ARISING** for information exchange only  
Of the Brandon Town Council Meeting of Monday 7 September 2015.
- 5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.
- 6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**
- 7. TO RECEIVE REPORTS** (if any) from County and /or District Councillors.
- 8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

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**9. ACCOUNTS**

9.1 Approval of September 2015 payments.

9.2 To consider a donation to the national charity 'Make Lunch'.

**10. RESOLUTION** from Cllr. R Silvester No. 155

*'That Brandon Town Council brings back to the table for further discussion the resolution to fund the pollarding of a tree on private property in Victoria Avenue.'*

**11. WEBSITE**

To set up a sub-committee to progress the content of the Brandon Town Council website.

**12. LOCAL PLAN CONSULTATION DOCUMENT**

To comment on the Forest Heath District Council Site Allocations Local Plan Documentation.

**13. MAINTENANCE TO THE CEMETERY TREES**

To receive a report following a site meeting with the Forest Heath District Council Tree Officer.

**14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning quotes: land: staff: contract.*

**15. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 7 September 2015.

**16. MATTERS ARISING**

From the Brandon Town Council Meeting of Monday 7 September 2015.

**17. NEW CEMETERY UPDATE**

**18. EMPLOYMENT MATTERS**

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