

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting  
Held on Monday 1 December 2014

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. D Bimson (Chairman), Cllr. N Vant, Cllr. P Ridgwell, Cllr. K Butcher, Cllr. T Simmons, Cllr. G Hughes, Cllr. P MacLoughlin, Cllr. R Crowther, Cllr. I Horner, Cllr. S Edwards, Cllr. L Jacobs.

**Also present:** Mrs C Mason (Town Clerk), Mrs B Harding (Assistant to the Town Clerk), a police representative, Cllr. Bill Bishop and five members of the public.

The meeting commenced at 7.00pm.

### **1. APOLOGIES**

Cllr. Mrs L Challiss, Cllr. R Silvester.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.  
None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 3 November 2014.

Resolution Record No. **BTC/62/01/Dec/14**

Proposed by Cllr. G Hughes and seconded by Cllr. I Horner.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 3 NOVEMBER 2014 BE ACCEPTED AS A TRUE RECORD.

**4. MATTERS ARISING** for information exchange only of the Brandon Town Council meeting of Monday 3 December 2014.

Matters raised included the change of the A11 signage directing traffic around Brandon and not through the town; would glass be allowed to be put in the blue bin (no); a request from Cllr. N Vant for an apology regarding a letter printed in Brandon Life relating to Gravel Pit.

**5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/63/01/Dec/14**

Proposed by Cllr. T Simmons and seconded by Cllr. I Horner.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised matters relating to the infra-red motion cameras for the allotment site; the master plan for Brandon and the designated area of land for a new cemetery (not a planning document but a wish list); the ban on HGV's turning left out of the industrial estate on Mundford Road and using the High Street; the Brandon Remembrance Playing Fields accounts; the low attendance at the public meeting with Matthew Hancock MP.

Cllr. G Hughes said the Remembrance Parade and Service were well supported.

### **6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH**

A verbal report was given by the police. There were 27 recorded crimes relevant to Brandon

within the last month. The same time period last year saw 35 crimes recorded. Cycling and parking on pavements is now a police priority for Brandon SNT. Due to wind conditions, Squadron Leader J Neilds said Lakenheath was, for the time being, flying from runway 6. He apologised for the additional aircraft noise generated, but training has to continue. Questions were invited.

**7. TO RECEIVE REPORTS** (if any) from County and /or District Councillors. Issues raised in Cllr. B Bishop’s report included the widening of the entrance to the Bury Road car park; the removal of the traffic lights at Elevation; the Store Street issue; the land for the new cemetery and a meeting with the consortium.

The meeting was reconvened.

**8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

**9. ACCOUNTS**

Resolution Record No. **BTC/63/01/Dec/14**

Proposed by Cllr. S Edwards and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

**THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENT OF THE NOVEMBER ACCOUNTS.**

<b>Date</b>	<b>Amount</b>	<b>Supplier</b>	<b>Net Total</b>	<b>VAT</b>
Nov-14	54.00	J & D Green	54.00	
Nov-14	151.80	Hyprosteps Limited	126.50	25.30
Nov-14	154.92	Finevale Service Station	129.10	25.82
Nov-14	19.00	Tindalls The Stationers Ltd	15.84	3.16
Nov-14	49.99	Chase Timber Products Limited	41.66	8.33
Nov-14	48.00	Graham Smith & Sons	40.00	8.00
Nov-14	122.66	Stannah Lift Services Limited	102.22	20.44
Nov-14	20.52	Travis Perkins	17.10	3.42
Nov-14	181.44	Multisigns Limited	151.20	30.24
Nov-14	39.55	Fengate Fasteners Limited	32.96	6.59
Nov-14	236.40	Smiths of Derby	197.00	39.40
Nov-14	24.00	SALC	20.00	4.00
<b>TOTAL:</b>	<b>1,102.28</b>		<b>927.58</b>	<b>174.70</b>

#### **10. CHRISTMAS FAYRE 2014**

Twenty stalls will be in attendance. All final arrangements have been carried out.

#### **11. ALLOTMENTS**

Resolution Record No. **BTC/64/01/Dec/14**

Proposed by Cllr. I Horner and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

**THAT THE REQUEST FROM THE ALLOTMENT ASSOCIATION TO INSTALL INFRA RED MOTION CAMERAS AT THE ALLOTMENT SITE IS APPROVED.**

To ease the parking problems at the weekend, it was suggested by Cllr. P McLoughlin that the allotment five bar gate be moved along the tree line thereby creating more car spaces. The Allotment Association to be consulted.

#### **12. STREET LIGHT COMMITTEES**

East Ward: One street light in Downham Way needs attention.

West Ward: No reported faults.

#### **13. MEETING DATES**

Contents noted.

#### **14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

Resolution Record No. **BTC/65/01/Dec/14**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

### **BRANDON TOWN COUNCIL**

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 1 December 2014

In the Council Chamber, Old School House, Market Hill, Brandon.

**THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD**

#### **15. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 6 October 2014

Resolution Record No. **BTC/66/01/Dec/14**

**CARRIED:** Unanimous.

**THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 3 NOVEMBER 2014 BE ACCEPTED AS A TRUE RECORD.**

**16. MATTERS ARISING** from the confidential minutes of the Brandon Town Council Meeting of Monday 3 November 2014.  
There were no matters arising.

**17. LAND FOR THE NEW CEMETERY**  
Confidential

**18. MAINTENANCE OF THE TREES IN VICTORIA AVENUE**  
Resolution Record No. **BTC/67/01/Dec/14**

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE QUOTATION FOR RE-POLLARDING OF THE LIME TREES AT VICTORIA AVENUE. FURTHERMORE, THE COSTING INCLUDES AN APPLICATION FOR PLANNING CONSENT FOR TREES WITHIN THE CONSERVATION AREA AND DISCUSSION WITH UK POWER NETWORKS TO AGREE A SAFE SYSTEM OF WORKS IN PROXIMITY TO OVERHEAD ELECTRICITY LINES.

**19. EMPLOYMENT MATTER**  
Confidential

With no further business the meeting closed at 8.35pm.