

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 3 March 2014

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, (Chairman), Cllr. S Edwards, Cllr. N Vant, Cllr. P Ridgwell,
Cllr. I Horner, Cllr. T Simmons, Cllr. D Bimson, Cllr. G Hughes, Cllr. R Crowther,
Cllr. L Jacobs, Cllr. P MacLoughlin.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop and eight members of the public.

The meeting commenced at 7.00pm.

PRESENTATION FROM THE ORGANISERS OF BRANDON IN BLOOM

An open invitation has been extended to any youth group in Brandon, Santon Downham, Elveden and Weeting to enter the Brandon in Bloom competition. A supply of plastic bodied wheel barrows has been sourced and hopefully each group entering the competition will be able to organise a sponsor who will display the planted barrows in a prominent position to help brighten the town.

1. APOLOGIES

Cllr. Mrs L Challiss, Cllr. M Skinner, Squadron Leader J Neilds.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 3 February 2014.

Resolution Record No. **BTC/84/03/Mar/14**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

CARRIED: 9 for 1 against.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 3 FEBRUARY 2014 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only of the Brandon Town Council Meeting of Monday 3 February 2014. Matters raised included the drainage problem at Sweden Place; High Speed Broadband for Brandon; the repairs to the Church Institute wall; the removal of the seats at the Lode; key to the gate at the Brandon Remembrance Playing Fields; the fact Cllr. P Ridgwell had not been allowed to speak when he raised his hand at the February meeting.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/85/03/Mar/14**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

In line with Standing Order 3e ‘Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda’.

On this occasion, however, it was agreed to allow members of the public to raise matters other than agenda items. Matters raised included fly tipping at Chalk Road; the electric fence at the Hall Meadow public foot path (a regulation document to be sent to the landowner); reasoning behind the street lights being switched off between the hours of 12am to 5.30am.

6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH

Crime figures 1st February 2014 until 28 February 2014 were circulated at the meeting. There were 11 recorded crimes within this time period. The same time period last year saw 62 crimes recorded. This is a decrease of 82%. Cllr. G Hughes said the Priority Planning Committee would be considering his application to take part in their meeting will be considered in May.

Apologies were received from Squadron Leader J Neilds. A question to the Squadron Leader relating to the departure of sixteen hundred personnel from RAF Lakenheath was deferred until the next meeting.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop’s report contained matters relating to the Bury Road car park street lighting; the faulty traffic light (green light not working) at the pedestrian crossing opposite the Post Office; request for the Scoping Opinion for the proposed master plan development; site allocation document time scale.

For outstanding contribution to financial performance, Cllr. S Edwards said a national award by the CCLA has been won jointly by Forest Heath District Council and St Edmundsbury Borough Council.

Cllr. I Horner attended a bypass opening meeting. The scheme is currently on target to open to traffic in the autumn. There will be an opportunity to use a section of carriageway before it is opened to traffic. A local community event is to be held on the new section before opening. Date would either be 5th or 6th April. Suffolk County Council has agreed with Norfolk County Council that the road signs directing traffic through Brandon (located at Five Ways and Mundford) will be removed.

Cllr. R Silvester said Suffolk County Council was proposing to introduce a 20 mph speed restriction in the County. Brandon would be included in this proposition.

Cllr. R Silvester said he would welcome the views of Councillors before he voted

on the matter. Questions to Cllr. R Silvester included the delay to mid-2015 for Faster Broadband and why the Royal British Legion having been granted a Road Closure Order for the Remembrance Parade, was not actioned by Highways.

The meeting was reconvened.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

There were no matters of urgent business.

9. ACCOUNTS

9.1 Resolution Record No. **BTC/86/03/Mar/14**

Proposed by Cllr. T Simmons and seconded by Cllr. S Edwards.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE FEBRUARY 2014 ACCOUNTS FOR PAYMENT

Date	Amount	Supplier	Net Total	VAT
Feb-14	11.99	Fengate Fasteners Limited	9.99	2.00
Feb-14	80.10	Finevale Service Station	66.75	13.35
Feb-14	54.00	J & D Green	54.00	
Feb-14	93.83	Lyreco UK Limited	78.19	15.64
Feb-14	64.94	Thetford Garden Centre	54.12	10.82
Feb-14	195.10	Ian Smith Office Supplies Limited	162.58	32.52
Feb-14	32.40	Travis Perkins	27.00	5.40
TOTAL:	532.36		452.63	79.73

9.2 Donation to the West Suffolk Hospital Arthrose Appeal: Deferred until the next meeting.

10. COUNCIL TAX SUPPORT

Resolution Record No. **BTC/87/03/Mar/14**

Proposed by Cllr. N Vant and seconded by Cllr. I Horner.

CARRIED: 7 for 3 against.

THAT BRANDON TOWN COUNCIL AGREES TO CONTACT SALC AND REQUEST THEY TAKE UP THE MATTER OF THE COUNCIL TAX SUPPORT GRANT ON OUR BEHALF.

11. THE LODE

It was agreed the path did not merit replacement but remedial work was required to level the paving.

12. TOWN BUS

Resolution Record No. **BTC/88/03/Mar/14**

Proposed by Cllr. S Edwards and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO DEFER ANY DECISION REGARDING A BRANDON TOWN BUS UNTIL AFTER THE MEETING WITH COACH SERVICES.

13. EMPLOYMENT LAW/HR PROPOSAL QUOTATION

Resolution Record No. **BTC/89/03/Mar/14**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

CARRIED: 8 for 2 against.

THAT BRANDON TOWN COUNCIL ACCEPTS THE EMPLOYMENT LAW, HR, AND HEALTH & SAFETY SERVICE PROPOSAL QUOTATION FROM ELLIS WHITTHAM.

14. REQUEST FOR SCOPING OPINION FOR PROPOSED MASTERPLAN

An extension for comments to be requested. Cllrs. Horner, Vant, Simmons and Silvester agreed to arrange a meeting to consider the documentation.

15. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/90/03/Mar/14**

Proposed by Cllr. D Bimson and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Of the Full Brandon Town Council Meeting
Held at 7.00pm on Monday 3 March 2014
In the Council Chamber, Old School House, Market Hill, Brandon.

**THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD**

16. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Brandon Town Council Meeting of Monday 3 February 2014
Resolution Record No. **BTC/91/03/Mar/14**
CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 3 FEBRUARY 2014 BE ACCEPTED AS A TRUE RECORD.

17. MATTERS ARISING from the confidential minutes of the Brandon Town Council Meeting of Monday 3 February 2014.

Confidential

18. STAFFING MATTER

Confidential

With no further business the meeting closed at 9.18pm.