



BRANDON

TOWN COUNCIL

FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL

OLD SCHOOL HOUSE BRANDON

MONDAY 9TH JUNE 2025 7.00 P.M.

Present: Councillors: Wittam (Chair), Brocklehurst, Bland, Challiss, Gorringer, Hughes, Kostecki, Lukaniuk, Pinnell, Savage, Siebert, Watts. Minute Taker: Prior

MINUTES

25/40	Apologies for Absence Apologies received from Cllr S. Skinner.
25/41	Declarations of Interest and requests for Dispensations None.
25/42	To receive a report from Sqn Ldr Eaton – RAF Lakenheath Received and noted.
25/43	Minutes of Previous Meetings To agree and sign the minutes from the Annual Town Council Meeting on 12th May 2025. RESOLVED
25/44	Minutes of Previous Meetings To receive and note minutes of the Events Committee Meeting of 14 th May 2025. Received and noted.
25/45	Chairmans Report Chairman gave a verbal report:- <ul style="list-style-type: none">• 1st June attended Choral Evensong at the St Edmundsbury Cathedral for the Installation of Revd Katy Cunliff as Canon Precentor of St Edmundsbury Cathedral.• 5th June attended the 42nd Tri-Wing Joan Mann Special Sports Day at RAF Mildenhall.• 7th June attended Royal British Legion Normandy Landings Memorial Service at the Rose Garden in Abbey Gardens and laid a wreath on behalf of West Suffolk Council.• 8th June attended Kings Lynn Civic Service marking the Mayoralty of Cllr Andy Bullen at the Kings Lynn Minster.

	<ul style="list-style-type: none"> Reminder that Cllr Wittam's West Suffolk Civic Service is being held in St Edmundsbury Cathedral on Sunday 22nd June, to be seated at 3pm to start at 3.30pm, everyone is welcome to attend.
25/46	<p>Public Participation Time The meeting was adjourned.</p> <p>A member of the public commented:-</p> <ul style="list-style-type: none"> Brilliant work being undertaken in the town centre with floral displays. Issues with boarded up and empty businesses in the town. <p>Chair to liaise with the Town Clerk on the matter.</p> <p>A member of the public thanked the Council and thought that Brandon is beginning to look very nice, public give good reports and we were on the right track and to keep going.</p> <p>Meeting re-opened.</p>
25/47	<p>Reports from County and District Councillors Cllr Lukaniuk as County Councillor reported:-</p> <ul style="list-style-type: none"> Bridge bannisters on Suffolk County Council's works schedule. Received complaints about the Bowling Alley being boarded up. <p>Cllr Wittam as District Councillor reported:-</p> <ul style="list-style-type: none"> Had been elected as Chair of West Suffolk Council.
25/48	<p>Reports from Town Councillors Cllr Challiss reported that the Pride Colour Run is on Saturday at the Brandon Remembrance Playing Fields if anyone is available to help or take part. Cllr Pinnell reported on the Brandon Commission meeting and the initiative to provide money to make bus stops better. Had spoken with the Town Clerk with a view to survey the bus stops and make the bus stops better. Need to submit proposals. Cllr Brocklehurst reported:-</p> <ul style="list-style-type: none"> Open gardens are on Sunday run by Brandon in Bloom, it is a ticketed event. In the Town Clerks magazine, bus stops with solar panels which will hold a defibrillator. <p>Cllr Pinnell further mentioned it was "National Town Clerk Week" so to mention our Town Clerk and other officers. Cllr Wittam commented on the good service they provide.</p>
25/49	<p>Planning Applications to Consider To discuss and agree the Town Council decisions on each of the applications below to be submitted to West Suffolk Council Planning DC/25/0774/HH – 10 Coronation Place, Brandon – Re-consultation https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SVVRC4PDJRD00</p>

Cllr Wittam gave an overview of the planning application.

The following points were then made on application DC/25/0774/HH:-

- Room for three parking spaces.
- Highways have put application on hold until car park space corrected on plan.
- There were no additional concerns by neighbours on the portal.

Cllr Siebert proposed and Cllr Bland seconded, to support the application.

RESOLVED

DC/25/0797/HH – 10 Pheasant Way, Brandon – Consultation

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SW5HDVPDJVX00>

Cllr Wittam gave an overview of the planning application. The following points were made:-

- Will not cause overlooking to neighbours.
- There were no objections by neighbours on the portal.
- Car length over hanging footpath – potential Highways issue.
- Loss of parking space.

Cllr Lukaniuk proposed and Cllr Watts seconded, to support the application.

RESOLVED

DC/25/0844/TCA – 89 London Road, Brandon – Tree

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SWJO7HPDK2O00>

Cllr Wittam gave an overview of the planning application. The following points were made:-

- If support application, Ivy needs to be removed too.
- Ivy has no effect on trees.

Cllr Challiss proposed and Cllr Siebert seconded, to support the application.

RESOLVED

DC/25/0804/FUL – Land Off Road from B1112 Wangford – Consultation

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SW75AQPD0EF00>

Cllr Wittam gave an overview of the planning application. The following points were made:-

- The original planning permission, which has now expired, was for a temporary change of use of land as an off-site set-down compound to support the RAF Lakenheath F-35A construction programme.
- This work has now been completed and we understand an enforcement notice had been issued to clear the site, which has not been mentioned in the application.
- The site is an SSSI (Site of Special Scientific Interest) and SPA (Special Protection Area) and a nesting ground for the Stone Curlew.
- This site is remote from their arable land and we feel it will increase, not decrease, traffic flow.

After further discussion, Cllr Siebert proposed and Cllr Savage seconded, to refuse the application.

RESOLVED

	<p>DC/25/0868/TPO – 34 Riverside Way, Brandon - Tree https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SWNRP6PD K5D00 Cllr Wittam gave an overview of the planning application. The following points were made:-</p> <ul style="list-style-type: none"> • Details on plan incorrect – West Suffolk to correct. • Need reducing steadily due to shrinkage and heave. <p>Cllr Brocklehurst proposed and Cllr Siebert seconded, to support the application. RESOLVED</p>
25/50	<p>Late Planning Applications Received after Agenda was Published To receive, if required. Decision required: To discuss and agree the Town Council decision on any planning applications received after the agenda was published. No late planning applications were received, after the agenda was published.</p>
25/51	<p>New Cemetery Report Mrs Prior commented that the new cemetery project was still being worked on. The following was discussed:-</p> <ul style="list-style-type: none"> • Mrs Prior read out reasons for the delay. • Concerns over length of time project has been ongoing. • Confirmation that officers take regular water readings. • After discussion, it was agreed that contractors need to be contacted again, to get a date when the planning application would be going in.
25/52	<p>Accounts Cllr Siebert proposed and Cllr Bland seconded, to approve and note payments made in May 2025. RESOLVED</p>
25/53	<p>Grant Applications Decision required: To consider S137 grants from Suffolk Accident Rescue Service (SARS) and The Rotary Club of Brandon and District The representative from SARS gave a brief overview of why they had put in a grant application. Cllr Wittam proposed and Cllr Hughes seconded, to approve the £500 to Suffolk Accident Rescue Service, as requested in their grant application. RESOLVED A representative from The Rotary Club gave an overview as to why they had applied for grant funding. Councillors asked a few questions and made comments on their great work fund raising so far. Cllr Wittam proposed and Cllr Bland seconded, to approve the £1000 to The Rotary Club, as requested in their grant application. RESOLVED</p>
25/54	<p>Income & Expenditure Statement against budget for April 2025 Received and noted.</p>

25/55	Internal Auditors Report To receive Internal Auditors report and consider recommendations. To note report and agree next steps It was agreed to follow the action and solutions the Town Clerk had drawn up.
25/56	Annual Governance Statement 2024/25 Annual Return To approve and sign Annual Governance Statement 2024/25 Annual Return To agree Annual Governance Statement 2024/25 Annual Return It was proposed by Cllr Bland and seconded by Cllr Pinnell to approve the Annual Governance Statement 2024/25 Annual Return. RESOLVED
25/57	Statement of Accounts 2024/25 Annual Return To approve and sign Statement of Accounts 2024/25 Annual Return To agree Statement of Accounts 2024/25 Annual Return It was proposed by Cllr Bland and seconded by Cllr Siebert to approve the Statement of Accounts 2024/25 Annual Return. RESOLVED
25/58	Explanation of Variances To approve explanation of variances on 2024/2025 accounts To approve explanation of variances It was proposed by Cllr Pinnell and seconded by Cllr Bland to approve the explanation of variances on 2024/25 accounts. RESOLVED
25/59	Clerks Update There was no update from the Clerk due to her absence.

The meeting closed at 8.25 PM

Chairman

Date