

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting

Held on Monday 2 June 2014

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. R Silvester, (Chairman), Cllr. S Edwards, Cllr. N Vant, Cllr. P Ridgwell,  
Cllr. I Horner, Cllr. T Simmons, Cllr. D Bimson, Cllr. G Hughes, Cllr. P MacLoughlin,  
Cllr. M Skinner, Cllr. R Crowther, Cllr. K Butcher.

Also present: Mrs C Mason (Town Clerk), a representative from the police and five members of the public.

The meeting commenced at 7.00pm.

### **1. APOLOGIES**

Cllr. Mrs L Challiss, Squadron Leader J Neilds.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.

None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Annual General Meeting of Monday 12 May 2014.

Resolution Record No. **BTC/11/02/Jun/14**

Proposed by Cllr. G Hughes and seconded by Cllr. I Horner.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 12 MAY 2014 BE ACCEPTED AS A TRUE RECORD.

**4. MATTERS ARISING** for information exchange only of the Brandon Town Council Annual General Meeting of Monday 12 May 2014. Matters raised included the drainage problem at Sweden Place and Thetford Road ( funding permitting, Cllr. R Silvester said this was in hand); poor condition of a section of fencing at the Brandon Remembrance Playing Fields (responsibility to be ascertained); dipped areas along sections of the perimeter fence at the Playing Fields (Cllr. P MacLoughlin said this was in hand); felling of trees in Gas House Drove (RS to action); poor condition of trees on London Road (RS to action); wall at Wellington Close (tree remedial work to be carried out on Sunday 15 June); any response from Network Rail regarding Brandon level crossing?

**5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/12/02/Jun/14**

Proposed by Cllr. N Vant and seconded by Cllr. M Skinner.

**CARRIED:** Unanimous.

**THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.**

Members of the public raised matters relating to signage at Mundford; the condition of the Green Road sign; speeding in Green Road; split lime tree in Victoria Avenue.

#### **6. TO RECEIVE A REPORT FROM THE POLICE**

Crime figures for May 2014 were read out at the meeting. There were 23 recorded crimes relevant to Brandon within this time period. A question was raised regarding the speeding issue on Green Road. An invitation was extended to all councillors to be present when police speed checks are carried out.

**7. TO RECEIVE REPORTS** (if any) from County and /or District Councillors. Issues raised in Cllr. B Bishop's report included the unrepaired street light in Bury Road car park; the closure of Thetford Road for one day for tree work to be carried out; a meeting with the Environmental Officer regarding dog fouling near The Ram; the latest IES Ofsted report; the public meeting with the Police Commissioner on the 19th June at Brandon Leisure Centre.

Cllr. D Bimson said he had been informed the two trees needing attention on London Road were the responsibility of the householder and this should be reflected in their insurance schedule? This to be clarified (RS to action).

Cllr. G Hughes said at the recent District Crime Prevention Panel meeting the problem of persons defecating in The Orchard had not been given priority status as the incidences had not been reported. It was stressed all occurrences must be reported to enable a crime number to be issued.

The meeting was reconvened.

**8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

Resolution Record No. **BTC/13/02/Jun/14**

Proposed by Cllr. M Skinner and seconded by Cllr. P MacLoughlin.

**CARRIED:** Unanimous.

**THAT BRANDON TOWN COUNCIL APPROVES THE PURCHASE OF A NEW RIDE ON MOWER AT THE COST OF FIVE THOUSAND, THREE HUNDRED AND NINETY SEVEN POUNDS PLUS VAT.**

#### **9. ACCOUNTS**

9.1 Resolution Record No. **BTC/14/02/Jun/14**

Proposed by Cllr. S Edwards and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

**THAT BRANDON TOWN COUNCIL APPROVES THE MAY 2014 ACCOUNTS FOR PAYMENT.**

Date	Amount	Supplier	Net Total	VAT
May-14	54.00	J & D Green	54.00	
May-14	168.78	Finevale Stervice Station	140.64	28.14
May-14	48.00	Graham Smith & Sons	40.00	8.00
May-14	60.98	Lyreco UK Limited	50.82	10.16
May-14	99.76	Thetford Garden Centre	83.15	16.61
May-14	84.53	British Gas Services (Commercial) Ltd	70.44	14.09
May-14	641.10	Rialtas Business Solutions	534.25	106.85
May-14	84.08	Ian Smith Office Supplies Limited	70.07	14.01
<b>TOTAL:</b>	<b>1,241.23</b>		<b>1,043.37</b>	<b>197.86</b>

### 9.2 Resolution Record No. **BTC/15/02/Jun/14**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES A S137 DONATION TO SHOESTRING FOR THE SUM OF TWO HUNDRED POUNDS.

### 9.3 Resolution Record No. **BTC/16/02/Jun/14**

Proposed by Cllr. R Silvester and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES A S137 DONATION TO THE EAST OF ENGLAND CHILDREN'S HOSPICE FOR THE SUM OF THREE HUNDRED POUNDS.

## **10. ANNUAL RETURN AND FINANCIAL STATEMENT FOR THE YEAR ENDING MARCH 2014**

Resolution Record No. **BTC/17/02/Jun/14**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE ANNUAL RETURN AND FINANCIAL STATEMENT FOR THE YEAR ENDING MARCH 2014.

## **11. TOWN BUS**

Resolution Record No. **BTC/18/02/Jun/14**

Proposed by Cllr. R Silvester and seconded by Cllr. I Horner.

THAT BRANDON TOWN COUNCIL AGREES NO FURTHER ACTION TO BE TAKEN.

12. Resolution from Cllr. P Ridgwell **No. 150.**

Proposed by Cllr. P Ridgwell and seconded by Cllr. N Vant.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO POSITION LOGS AS AN ALTERNATIVE FORM OF SEATING AT THE LODGE.

13. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/19/02/Jun/14**

Proposed by Cllr. K Butcher and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

BRANDON TOWN COUNCIL  
Confidential Minutes  
Of the Full Brandon Town Council Meeting  
Held at 7.00pm on Monday 2 June 2014  
In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**14. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Annual General Meeting of Monday 12 May 2014

Resolution Record No. **BTC/20/02/Jun/14**

**CARRIED:** Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN ANNUAL GENERAL MEETING OF MONDAY 12 MAY 2014 BE ACCEPTED AS A TRUE RECORD.

**15. MATTERS ARISING** from the confidential minutes of the Brandon Town Council Annual General Meeting of Monday 12 May 2014.

There were no matters arising.

**16. APPRAISALS**

Confidential

**17. GRAVEL PIT**

Confidential.

**18. NEW CEMETERY**

Confidential

With no further business the meeting closed at 8.40pm.