

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting

Held on Monday 6 October 2014

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. R Silvester, (Chairman), Cllr. N Vant, Cllr. P Ridgwell, Cllr. K Butcher,  
Cllr. T Simmons, Cllr. D Bimson, Cllr. G Hughes, Cllr. S Edwards, Cllr. M Skinner,  
Cllr. P MacLoughlin, Cllr. Mrs L Challiss

**Also present:** Mrs C Mason (Town Clerk), Sgt Tulley, Cllr. Bill Bishop and eight members of the public.

The meeting commenced at 7.00pm.

### **1. APOLOGIES**

Cllr. R Crowther, Cllr. L Jacobs, Cllr. I Horner.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.

None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 1 September 2014.

Resolution Record No. **BTC/37/06/Oct/14**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

**THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 1 SEPTEMBER 2014 BE ACCEPTED AS A TRUE RECORD.**

**4. MATTERS ARISING** for information exchange only of the Brandon Town Council meeting of Monday 1 September 2014.

Matters raised: ascertained by Cllr. D Bimson that the four large trees between Sandy Lane and Pond Lane were the responsibility of Suffolk County Council (RS to action); the Bury Road car park lights were now working; an email from SALC confirming they were not happy that the Government compensatory grant was not being passed onto local councils in full.

**5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/38/06/Oct/14**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

**THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.**

Brian Harvey, Chair of the Crime Prevention Panel, informed the meeting his team were responsible for setting police priorities from stated crimes and county meetings. Concerns were raised about the lack of police response on reported crimes. Assurance was given that the system used got the best from available resources.

Members of the public raised matters relating to the allotments (agenda item); the accounts of the Brandon Remembrance Playing Fields (agenda item); parking at school entrances.

## 6. TO RECEIVE A REPORT FROM THE POLICE

Crime figures for the month of September were circulated at the meeting. There were 26 recorded crimes and 7 non recorded crimes relevant to Brandon within this time period. The same time period last year saw 50 crimes recorded.

**7. TO RECEIVE REPORTS** (if any) from County and /or District Councillors. Issues raised in Cllr. B Bishop's report included the repairs to the lights at the Bury Road car park; the planning application for 9 homes at the 'Evergreens' site; the Brandon Centre's

1st anniversary open day; Halloween event on Market Hill on 31st October from 6.00pm to 9.00pm. Cllr. T Simmons said for greater efficiency and money savings, FHDC were reducing their Heads of Services from nine to six.

**8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

There were no matters of urgent business.

## 9. ACCOUNTS

9.1 Resolution Record No. **BTC/39/06/Oct/14**

Proposed by Cllr. S Edwards and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

**THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENT OF THE SEPTEMBER ACCOUNTS.**

Date	Amount	Supplier	Net Total	VAT
Sep-14	95.82	Travis Perkins	79.85	15.97
Sep-14	48.00	Graham Smith & Sons	40.00	8.00
Sep-14	125.59	Stannah Lift Services Ltd	104.66	20.93
Sep-14	30.18	Fengate Fasteners Limited	25.15	5.03
Sep-14	196.87	Finevale Service Station	164.06	32.81
Sep-14	52.42	Lyreco UK Limited	43.68	8.74
Sep-14	14.00	J & D Green	14.00	
Sep-14	98.04	Thetford Garden Centre	81.70	16.34
Sep-14	107.87	Ian Smith Office Supplies Limited	89.89	17.98
Sep-14	168.00	Didlington Nurseries Limited	168.00	

Sep-14	720.00	BDO	600.00	120.00
Sep-14	644.40	Stannah Lifts	537.00	107.40
Sep-14	18.00	SALC	15.00	3.00
Sep-14	224.00	Weeting Tyres	186.68	37.32
<b>TOTAL:</b>	<b>2,543.19</b>		<b>2,149.67</b>	<b>393.52</b>

## 9.2 Resolution Record No. **BTC/40/06/Oct/14**

Proposed by Cllr. D Bimson and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDING MARCH 2014 IS APPROVED.

9.3 The income and expenditure against budget figures were noted. There were no issues raised.

## 10. ALLOTMENTS

Resolution Record No. **BTC/41/06/Oct/14**

Proposed by Cllr. P Macloughlin and seconded by Cllr. N Vant.

**CARRIED:** 9 for 1 against.

THAT BRANDON TOWN COUNCIL REJECTS THE REQUEST FROM THE ALLOTMENT ASSOCIATION TO ERECT BARBED WIRE AROUND THE PERIMETER OF THE SITE.

## 11. BUS SHELTER

Resolution Record No. **BTC/42/06/Oct/14**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE REQUEST FROM MANOR HOUSE CLOSE TO ERECT A BUS SHELTER AT THE ST PETER'S APPROACH BUS STOP. THE COST INVOLVED BEING INCLUDED IN THE 2015/16 PRECEPT.

## 12. CEMETERY FEES

Cllr. M Skinner declared an interest in this item and left the room. The Declaration of Interests Book was duly signed.

Resolution Record No. **BTC/43/06/Oct/14**

Proposed by Cllr. N Vant and seconded by Cllr. T Simmons.

**CARRIED:** 9 for 1 against.

THAT BRANDON TOWN COUNCIL AGREES TO INCREASE THE CEMETERY FEES BY TEN PER CENT FIXED FOR TWO YEARS WITH IMMEDIATE EFFECT.

### **13. PLAY EQUIPMENT**

Resolution Record No. **BTC/44/06/Oct/14**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs L Challiss.

THAT THE PLAY EQUIPMENT BE PURCHASED AS SHOWN AND THE ADDITIONAL FUNDING REQUIRED IS TAKEN FROM GENERAL RESERVES. FURTHERMORE, WITH THE CONSENT OF THE PLAYING FIELDS COMMITTEE, THE NEW PLAY AREA TO BE SITED BEHIND THE SOCIAL CLUB/ LEISURE CENTRE.

Cllr. D Bimson motioned an amendment: 'that the design be accepted but due to misuse by older children, the 'springers' are not included'. Seconded by Cllr. N Vant.

Amendment NOT CARRIED. A vote was taken on the first proposition and CARRIED

8 for 2 against.

### **14. WINTER GRITTING**

Volunteers are being sought to be trained and given safety equipment to help with the winter gritting. Posters have been displayed on the notice board and in Brandon Life.

Resolution Record No. **BTC/45/06/Oct/14**

Proposed by Cllr. P Ridgwell and seconded by Cllr. G Hughes.

**NOT CARRIED:** 8 against 3 for.

THAT BRANDON TOWN COUNCIL PURCHASE AN ADDITIONAL TEN NEW GRIT BINS TO BE LOCATED AT SPECIFIED LOCATIONS WITHIN BRANDON.

### **15. BRANDON REMEMBRANCE PLAYING FIELDS**

A member of the public had previously raised his concerns that the Playing Field's accounts had not been independently examined. In response, the Chairman said he was given the opportunity by the Treasurer to inspect the accounts and in his judgement they are in immaculate order and the matter is now closed. The minutes of the Brandon Remembrance Playing Fields will in future be circulated to Councillors.

### **16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

Resolution Record No. **BTC/49/06/Oct/14**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**BRANDON TOWN COUNCIL**

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 6 October 2014

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**17. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 1 September 2014.

Resolution Record No. **BTC/50/06/Oct/14**

**CARRIED:**

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 1 SEPTEMBER 2014 BE ACCEPTED AS A TRUE RECORD.

**18. MATTERS ARISING** from the confidential minutes of the Brandon Town Council Meeting of Monday 1 September 2014.

There were no matters arising.

**19. GRAVEL PIT**

No further update.

**20. NEW CEMETERY**

Resolution Record No. **BTC/51/06/Oct/14**

**CARRIED:**

THAT BRANDON TOWN COUNCIL AGREES THAT FUTURE DISCUSSION ON MATTERS RELATING TO THE PROPOSED NEW CEMETERY BE CONDUCTED IN THE PUBLIC SECTION OF THE MEETING.

## **21. EMPLOYMENT MATTER**

Confidential

With no further business the meeting closed at 9.15pm.