NOTE: In the case of non-members, this agenda is for information only

BRANDON TOWN COUNCIL

Old School House, Market Hill, Brandon, Suffolk, IP27 0AA Telephone 01842 811844

24th February 2023

TO ALL MEMBERS OF THE EVENTS COMMITTEE

You are hereby summoned to attend the **EVENTS COMMITTEE MEETING** to be held in the Council Chamber, Old School House, Market Hill, Brandon on Wednesday 1st March 2023 at 2:00pm

Graham Cock Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare any personal or prejudicial interest, which they have in any item of business on the agenda, and to leave the meeting prior to discussion and voting on the item.

TO RECEIVE, CONFIRM AND SIGN MINUTES of Events Committee Meeting of 8th February 2023.

4. PUBLIC PARTICIPATION

An invitation to members of the public to put questions/statements of not more than 3 minutes duration relating to items to be discussed in the public part of the agenda and as previously notified in writing to the Clerk, up to 15 minutes before commencement of the meeting and with the agreement of the Chairman of the Events Working Party Committee.

Brandon Town Council **Events Committee Meeting** Wednesday 1st March 2023

CORONATION EVENT:- Location update
Attractions and performances 5.

Budget

Running order

Tasks and responsibilities

6. **CORRESPONDENCE**

ANY OTHER BUSINESS - AT THE DISCRETION OF THE CHAIRMAN 7.