

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 3 October 2016

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. P Callaghan, Cllr. I Horner, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. G Hughes, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. P MacLoughlin, Cllr. R Burrows, Cllr. D Palmer, Cllr. P Etherington.

Also present: Mrs C Mason (Town Clerk), Mrs B Harding and twelve members of the public.

The meeting commenced at 7.00 pm.

Newly elected Cllr. Mrs P Etherington was welcomed to the meeting by the Chairman. The new vicar of St Peter's Church, Sharron Coburn along with her husband Dennis, were introduced and welcomed.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.

Cllr. L Jacobs, Cllr. E Jacobs, Cllr. R Silvester.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

3. PUBLIC FORUM

Matters raised included the Brandon Heritage Centre (volunteers sought for reopening in March 2017); the results of the traffic count on the B1065; the ongoing issues with the Brandon level crossing gates and what can be done about it; the Nine Stiles Walk (a name change to be considered next year or perhaps the Fern Hoppers could be considered to take on the task of walking the bounds); a thank you to the clerk for her involvement and support with issues at the Manor House Close sheltered housing complex; cost of recent election and impact on the budget (£3,068); councillor reports (only one available this meeting); the commemoration bench on Market Hill (to be fitted within the next two weeks); incidents of begging in the town (ring police on 101); progress of tree cutting in the cemetery; Brandon website (due to be completed shortly); a suggestion the clerks report be placed on the agenda before the public forum; cemetery fees (an agenda item); the reinstatement of 'Matters Arising' on the agenda (unanimously agreed); update on the new cemetery (negotiations with the developer are still commercially sensitive); trees in Victoria Avenue.

Cllr. N Vant asked that the findings of the adjudicator in the recent Standards Committee complaint against him by the Chairman be read out; the grievance was not upheld and Cllr. N Vant was exonerated on all counts.

4. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 5 September 2016.

Addition to agenda item 11 Recording of meetings: Cllr. G Hughes said 'In the interest of truth, it was not under papers until one of the Councillors covered it over'. This was reiterated by Cllr. R Silvester.

Resolution Record No. **BTC/40/03/Oct/16**

CARRIED:

Signed.....

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 5TH SEPTEMBER BE APPROVED.

5. CLERK’S REPORT FROM THE LAST MEETING

With regard to our advertisement for a temporary town keeper inadvertently not being printed in the Thetford & Brandon newspaper.

Resolution Record No. **BTC/41/03/Oct/16**

CARRIED:

THAT BRANDON TOWN COUNCIL AGREES TO THE SAME ADVERTISEMENT BEING SENT TO BRANDON LIFE FOR INCLUSION IN THE NEXT EDITION.

Other questions raised: the painting of the cemetery gates; planning permission for the maintenance of the cemetery trees; the ongoing issues at The Lode.

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Apologies were received from Squadron Leader Neilds.

7. TO RECEIVE REPORTS from County and District Councillors, Community Group Representatives. Only one report received from Cllr. G Hughes. A question was raised regarding lost property and the subsequent response from Suffolk Police.

8. ACCOUNTS

8.1 Resolution Record No. **BTC/42/03/Oct/16**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR SEPTEMBER 2016.

Date	Amount	Supplier	Chq No	Net	Vat
Sept-16	448.91	Recroot	105087	374.10	74.81
Sept-16	65.50	J & D Green	105088	65.50	
Sept-16	38.52	Lyreco	105089	32.10	6.42
Sept-16	75.00	Contract Personnel	105086	62.50	12.50
Sept-16	145.77	Finevale	105090	121.47	24.30
Sept-16	48.00	Graham Smith	105091	40.00	8.00
Sept-16	184.04	Travis Perkins	105092	153.68	30.36
Sept-16	128.50	Stannah Lift	105093	107.08	21.42
Sept-16	38.02	Chase Timber	105094	31.68	6.34
Sept-16	18.00	Neopost	105095	15.00	3.00
Sept-16	756.00	BDO	105096	630.00	126.00

8.2 Resolution Record No. **BTC/43/03/Oct/16**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES A S137 DONATION TO MARIE CURIE OF FIFTY POUNDS.

Signed.....

9. ANNUAL AUDIT RETURN

Resolution Record No. **BTC/44/03/Oct/16**

CARRIED:

THAT THE ANNUAL AUDIT RETURN FOR THE FINANCAL YEAR 2015/16 BE APPROVED.

10. STREET NAMING AND NUMBERING

Resolution Record No. **BTC/45/03/Oct/16**

CARRIED:

IN RECOGNITION OF THE FACT MR CALDER HAD A TIMBER YARD AT THE SITE FOR MANY YEARS, BRANDON TOWN COUNCIL RECOMMENDS THE NAME FOR THE NEW ROAD AT THE DEVELOPMENT OFF FENGATE DROVE, BRANDON BE CALDER'S CLOSE.

11. CEMETERY FEES

Resolution Record No. **BTC/46/03/Oct/16**

CARRIED:

THAT BRANDON TOWN COUNCIL AGREES TO THE CEMETERY FEES BEING INCREASED BY FIFTEEN PER CENT, EFFECTIVE FROM NOVEMBER. FURTHER MORE, THE FEES TO BE REVIEWED ANNUALLY.

12. POLISH MEMORIAL

Resolution Record No. **BTC/47/03/Oct/16**

CARRIED:

WITH THE OPTION TO REMOVE THE MEMORIAL IF THERE ARE ANY CONCERNS, BRANDON TOWN COUNCIL AGREES, IN PRINCIPLE, TO A POLISH MEMORIAL (TO THE TOWN COUNCIL'S SPECIFICATIONS AND AT ZERO COST TO THE TOWN COUNCIL) BEING PLACED IN BRANDON CEMETERY.

Cllr. V Lukaniuk requested a named vote:

Cllr. P Callaghan, Cllr. I Horner, Cllr. P Ridgwell, Cllr. G Hughes, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. P MacLoughlin, Cllr. D Palmer, Cllr. P Etherington voted in favour of the resolution.
Cllr. T Simmons and Cllr. R Burrows voted against the resolution.

13. COMMEMORATION OF THE CENTENARY OF THE ARMISTICE OF 1918

A working party to include Cllr. P Etherington (as Chair), Cllr. G Hughes, The Rev. S Coburn, A Barnes, Cllr. P Callaghan (ex officio), Cllr. I Horner (ex officio) to be set up to consider ways of commemorating the centenary of the armistice of 1918. Basic findings to be reported at the December town council meeting.

Signed.....

14. ALCOHOL FREE ZONES IN BRANDON

Resolution Record No. **BTC/48/03/Oct/16**

CARRIED:

ALTHOUGH NOT ENFORCEABLE BY LAW UNLESS DISORDERLY CONDUCT IS DEVELOPING, BRANDON TOWN COUNCIL AGREES TO PLACE NOTICES IN THOSE AREAS OF THE TOWN COVERED UNDER THE ALCOHOL-FREE ZONES LEGISLATION.

15. GATEWAY TO THE BRECKS

Resolution Record No. **BTC/49/03/Oct/16**

CARRIED:

WITH THE VIEW TO ADOPT GATEWAY TO THE BRECKS AS THE TOWN MOTTO, BRANDON TOWN COUNCIL AGREES THAT THE TOWN CLERK OBTAINS ADVICE FROM THE RELEVANT AUTHORITY AND TO REPORT PROGRESS AT THE NOVEMBER TOWN COUNCIL MEETING.

A comfort break was taken at 8.35pm.

16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/50/03/Oct/16**

CARRIED:

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning quotes: land: staff: contract.

17. LAND FOR THE NEW CEMETERY

Confidential

With no further business, the meeting closed at 9.15pm.

Signed.....

Signed.....