

## BRANDON TOWN COUNCIL

Minutes of the Extraordinary General Meeting  
held at Old School House, Market Hill, Brandon on Wednesday 24th July 2024 at 7.00pm.

**Present:** Cllr P Wittam (Chair), Cllr W Bland, Cllr G Brocklehurst, Cllr L Challiss, Cllr P Gorringe, Cllr H Kostecki, Cllr V Lukaniuk, Cllr M Pinnell, Cllr P Ridgwell, Cllr J Savage

Cllr Wittam welcomed our two new Councillors.

**1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.  
Cllr J Hughes, Cllr C Watts – apologies accepted. Cllr N Siebert – no apologies received.

**2. DECLARATION OF INTEREST** and additions to Members Register of Interests.  
None.

**3. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning*

*QUOTES: LAND: STAFF: CONTRACT.*

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr P Gorringe

Resolution Record No: **BTC/51/24/Jul/24**

**CARRIED:** Unanimous

Signed.....

**BRANDON TOWN COUNCIL**

Confidential Minutes

of the Extraordinary General Meeting

held at Old School House, Market Hill, Brandon on Wednesday 24th July 2024 at 7:00pm

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAYBE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

Cllr Wittam proposed that we suspend Standing Orders for this meeting to allow a full and frank discussion.

**Proposer:** Cllr P Wittam

**Seconder:** Cllr W Bland

Resolution Record No: **BTC/52/24/Jul/24**

**CARRIED:** Unanimous

**4. RESOLUTION from Cllr P Wittam No. 484**

Brandon Town Council resolves to advertise for the role of Town Clerk and interview potential candidates.

There was a very lengthy discussion on the best course of action to take regarding advertising the role of the Town Clerk.

Cllr Lukaniuk commented that tonight's meeting has only emphasised the fact that we need an H.R. committee and asked if an item could go on the cemetery meeting agenda. Cllr Wittam commented that he was happy for it to go on tonight's agenda. Cllr Wittam then proposed that Brandon Town Council resolves to form an H.R. committee, with a maximum of five members. The members of the HR Committee will be Cllr Pinnell, Cllr Kostecki, Cllr Challiss, and Cllr Gorringer, leaving one space unfilled in case someone who wasn't at the meeting, would like to put their name forward.

**Proposer:** Cllr P Wittam

**Seconder:** Cllr J Savage

Resolution Record No: **BTC/53/24/Jul/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO FORM AN H.R. COMMITTEE, WITH A MAXIMUM OF FIVE MEMBERS. THE MEMBERS OF THE HR COMMITTEE WILL BE CLLR PINNELL, CLLR KOSTECKI, CLLR CHALLISS AND CLLR GORRINGE, PLUS ONE.

Cllr Brocklehurst then proposed that Brandon Town Council resolves to advertise for a part time Town Clerks position and interview, under the terms discussed tonight, with the agreed advertising budget. It was agreed that the advertisement would be placed on the SALC vacancy board, Indeed, on our website and on our Facebook page and anywhere else possible, within our budget. Mrs Prior commented she would get the best advertising possible, for the budget agreed.

**Proposer:** Cllr G Brocklehurst

**Seconder:** Cllr P Wittam

Resolution Record No: **BTC/54/24/Jul/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO ADVERTISE FOR A PART TIME TOWN

Signed.....

CLERKS POSITION AND INTERVIEW, UNDER THE TERMS DISCUSSED TONIGHT, WITH THE AGREED ADVERTISING BUDGET.

Cllr Brocklehurst asked if he could give an update on the new cemetery. There were no objections. Cllr Brocklehurst gave an overview of the costings involved in the recent meeting with the Councillors, Evolution and Richard Jackson. There was a lengthy discussion about how best to develop the land whilst saving on costings. Cllr Lukaniuk said he was seeing one of the planners at West Suffolk on Friday and he would ask relevant questions regarding the development of the area. Cllr Brocklehurst commented that we need to let the public know the huge potential costs of the new cemetery. Cllr Bland questioned if it was an option to put in a pre-application to the planning department, to gauge a response. Cllr Wittam proposed that we apply for a pre-application interview with the planners for the new cemetery.

**Proposer:** Cllr P Wittam

**Seconder:** Cllr J Savage

Resolution Record No: **BTC/55/24/Jul/24**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVE TO APPLY FOR A PRE-APPLICATION INTERVIEW WITH THE PLANNERS FOR THE NEW CEMETERY.

Cllr Brocklehurst commented that it might help to find out the costs of development, before the pre-application. Cllr Brocklehurst stated he would find out the rough costs to use as a guide.

The meeting closed at 8.24pm

Signed.....