

Brandon Town Council
Full Council Meeting
Monday 10th February 2020

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

4th February 2020

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to attend the **FULL BRANDON TOWN COUNCIL MEETING** to be held in the Council Chamber, Old School House, Market Hill, Brandon on Monday 10th February 2020 at 1900hrs

Graham Cock
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH**
- 4 **TO RECEIVE A REPORT FROM ALAN NEVILLE – GREATER ANGLIA**
- 5 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
 - Of the Brandon Town Council Meeting of Monday 13th January 2020.
 - Of the Brandon Town Council Precept Meeting of Monday 20th January 2020.
- 6 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 13th January 2020.
- 7 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
- 8 **TO RECEIVE REPORTS** from County, District and Town Councillors and Community Groups Representatives.
- 9 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 10 **PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.

11 CORRESPONDENCE

- Letter of thanks from Brandon & Santon Downham Neighbourhood Watch.
- Letter of thanks re grant from Brandon Allotment Association.
- Suffolk County Council – parking restrictions on and around IES Breckland.
- Anglian Water – Lighting column in Rowan Drive.

12 ACCOUNTS To approve the payments for January 2020 (see attached).

13 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR DECEMBER 2019

14 RESOLUTION from Cllr N King No. 351

Brandon Town Council resolves to adopt the enclosed policy named “Brandon Town Council Social Media Policy” as a condition of employment, or appointment, for its employees and Town Councillors with immediate effect.

15 RESOLUTION from Cllr G Brocklehurst No. 352

Brandon Town Council resolves to enrol in the Local Council Award Scheme with the aim of reaching “foundation“ status within 18 months and to put in place the conditions for continued improvement. Undertaking all stages for the accreditation of “Quality“ Council at its very earliest opportunity.

16 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

17 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Full Council Meeting of 13th January 2020.
- Of the Brandon Town Council Precept Meeting of Monday 20th January 2020.

18 QUOTES

To consider a quotation from TownsWeb Archiving to update computer archive of cemetery records.

19 MATTERS ARISING