



FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL

OLD SCHOOL HOUSE BRANDON

MONDAY 14TH JULY 2025 7.00 P.M.

Present: Councillors: Wittam (Chair), Brocklehurst, Bland, Challiss, Gorringer, Hughes, Kosteck, Lukaniuk, Pinnell, Savage, Siebert. Clerk: Cunneil, Minute Taker: Prior

MINUTES

25/60	Apologies for Absence Apologies received from Cllr C. Watts and Cllr S. Skinner.
25/61	Declarations of Interest and requests for Dispensations None.
25/62	To receive a report from Sqn Ldr Eaton – RAF Lakenheath Sqn Ldr Eaton did not attend the meeting or send in a report.
25/63	To receive a report from Community Police Officer PC Flynn introduced himself and his role and what he is currently addressing. Councillors and public then asked questions.
25/64	Minutes of Previous Meetings Proposed by Cllr Siebert and seconded by Cllr Bland to agree and sign the minutes from the Full Council Meeting on 9th June 2025. RESOLVED
25/65	Chairmans Report Chairman gave a verbal report:- <ul style="list-style-type: none"> • 14th June attended Royal British Legion Liberation of the Falkland Islands wreath laying in Abbey Gardens, Rose Garden in Bury St Edmunds. • 15th June attended Royal Artillery Association 80th Anniversary Dinner in Bury St Edmunds. • 17th June attended the Town and Parish Forum and a number of other Councillors, held in the Memorial Hall in Newmarket. • 20th June attended Thetford Majors Civic Reception for Cllr Carla Barreto. • 21st June attended St Mary's Church Kentford and fete to celebrate 700 years of the church.

	<ul style="list-style-type: none"> • 22nd June attended his Civic Service at St Edmundsbury Cathedral to acknowledge himself as Chair of West Suffolk. Thanks to Cllr Bland, his wife and Cllr Savage for attending and representing Brandon Town Council at the event. • 23rd June attended Armed Forces Day raising the flag on Abbeygate in Bury St Edmunds. • 25th June attended Annual Formal Reception and Sunset Parade by the RAF Regiment at RAF Honnington. • 26th June attended The Jankin Smythe Memorial and Commemoration in St Mary's Church in Bury St Edmunds followed by refreshments. • 28th June attended Convoy of Military vehicles and march past with the Royal British Legion, police and air cadets through Haverhill to celebrate Armed Forces Day and remember our fallen. • 1st July attended 75th Anniversary of SALC conference and dinner along with Cllr Bland and the Town Clerk, in the Athenaeum in Bury St Edmunds. • 4th July attended The Mayor of Felixstowe's Civic Reception Honouring Cllr Corrine Franklin. • 13th July attended Kings Lynn Festival Service at the Minister in Kings Lynn.
25/66	<p>Public Participation Time The meeting was adjourned.</p> <p>A member of the public had a query about an invoice on the payment list. The Town Clerk answered their query.</p> <p>Meeting re-opened.</p>
25/67	<p>Reports from County and District Councillors Cllr Lukaniuk as County Councillor reported:-</p> <ul style="list-style-type: none"> • Looking to install Speed Indicator Device on Green Road. • Funded through Suffolk County Council, for the installation of two, static Speed Indicator Devices. • Town Clerk advised to talk on the matter under agenda item 25/77. TRO, as the consultation outcomes refer to road safety agenda.
25/68	<p>Reports from Town Councillors Cllr Challiss reported:-</p> <ul style="list-style-type: none"> • Pride Colour Run and how well attended it was. • Reminder of the Nine Stiles Walk on 24th August. <p>Cllr Brocklehurst reported:-</p> <ul style="list-style-type: none"> • Brownies painting rocks at Friendly Bench to help Brandon in Bloom. • Anglia In Bloom judges will be in Brandon on 24th July. • Brandon in Bloom are struggling with watering if anyone can help. • Thanked Brandon in Bloom and Town Keepers for display on London Road.

	<ul style="list-style-type: none"> Public had enquired about Flags being flown. Town Clerk informed the meeting there is a National Flag Flying Policy we can adopt but a criteria would be needed due to legal complications. After further discussion it was decided by the Chair to bring back as an agenda item. <p>Cllr Pinnell reported:-</p> <ul style="list-style-type: none"> Attended meeting about the bus service. He is assisting Cllr Bland with a survey about the bus stops. Money is available from Suffolk County Council.
25/69	<p>Planning Applications to Consider</p> <p>To discuss and agree the Town Council decisions on each of the applications below to be submitted to West Suffolk Council Planning.</p> <p>DC/25/0885/FUL – Land at Access Road from Brandon to Fenhouse Farm, Brandon – Consultation</p> <p>https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SWXC19PDK8R00</p> <p>The following points were made on application DC/25/0885/FUL:-</p> <ul style="list-style-type: none"> 108 acre solar farm. Traffic Management should state no HGV's to come through Brandon. Ask for a contribution from the development towards a community scheme. Brandon Town Council were not made aware of the consultation. Not compliant with planning policy framework. Suffolk County Council recommended the application is put on hold as there is not enough information. Historic England have recommended refusing the application due to being near historic sites. National England and RSPB have refused the application due to lack of information. No consultees are supporting the consultation. Rights of Way concerns. <p>Cllr Bland proposed and Cllr Challiss seconded, to object to the application with the wording, Brandon Town Council concur and support with the objections and holding objections of the compulsory consultees.</p> <p>RESOLVED</p> <p>DC/25/0804/FUL - Land Off Road from B1112 to A1065, Wangford - Re-consultation</p> <p>https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SW75AQPD0EF00</p> <p>The following points were made on application DC/25/0804/FUL:-</p> <ul style="list-style-type: none"> Amendment is to remove HGV's from the application. It is SPA, SSSI and a Natura 2000 site. Natural England have requested lots of further information and would object. Further organisations are refusing or putting the application on hold due to more information. States for agricultural use. Does this mean agricultural vehicles only?

	<p>Cllr Brocklehurst proposed and Cllr Bland seconded, to object to the application, with the wording as per the original application, adding that it is a Natura 2000 site and we concur and support with the objections and holding objections of the compulsory consultees.</p> <p>RESOLVED</p> <p>DC/25/0975/HH – 7 Millers Lane, Brandon – Consultation https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SXS46FPDKMR00</p> <p>The following points were made on application DC/25/0975/HH:-</p> <ul style="list-style-type: none"> • No objections on planning portal. • Spoken to neighbour who has no concerns. <p>Cllr Lukaniuk proposed and Cllr Savage seconded, to support the application.</p> <p>RESOLVED</p>
25/70	<p>Late Planning Applications Received after Agenda was Published</p> <p>To receive, if required. Decision required: To discuss and agree the Town Council decision on any planning applications received after the agenda was published.</p> <p>DC/25/1015/HH – 27 Rattlers Road, Brandon – Consultation https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SYD9F5PD07P00</p> <p>The following points were made on application DC/25/1015/HH:-</p> <ul style="list-style-type: none"> • A number of Councillors commented they supported the application. <p>Cllr Lukaniuk proposed and Cllr Gorrington seconded, to support the application.</p> <p>RESOLVED</p> <p>DC/25/0999/FUL – Unit 8-10 Putney Close, Brandon – Consultation https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SY3JJ8PDKRA00</p> <p>The following points were made on application DC/25/0999/FUL:-</p> <ul style="list-style-type: none"> • Needed bigger premises. • Town Clerk commented the application was for 'change of use.' • No objections on planning portal. <p>Cllr Challiss proposed and Cllr Savage seconded, to support the application.</p> <p>RESOLVED</p>
25/71	<p>Enforcement Update - EN/25/0095</p> <p>Cllr Bland reported:-</p> <ul style="list-style-type: none"> • Update regarding Mr G's • Complaints received re bollards on Stores Street. • Informed residents how to complain. • Highways promptly removed bollards. • Complaints re boarding and posters. • Enforcement letter sent. • Boarding on building was rectified. • Two posters still up currently.

	<ul style="list-style-type: none"> • Informed public to contact Councillors with any complaints.
25/72	<p>New Cemetery Report</p> <p>The Town Clerk gave an overview of the report:-</p> <ul style="list-style-type: none"> • Acknowledges concerns about timelines. • Drainage and highways reports are currently being updated and they have advised their completion in August. • Planning documents are being drafted but missing highways and drainage reports currently (see above.) • 1st September is a realistic timeframe for planning application completion. • Officers have been reviewing the transfer of land documentation for the new cemetery site. • Clerk is considering contacting solicitors, to request a summary document of outstanding liabilities, restrictions and conditions, as well as confirming ownership of all the pieces of land within the document.
25/73	<p>Accounts</p> <p>Cllr Pinnell proposed and Cllr Bland seconded, to approve and note payments made in June 2025.</p> <p>RESOLVED</p>
25/74	<p>Grant Applications</p> <p>To consider S137 grants received.</p> <p>No grant applications received.</p>
25/75	<p>Income & Expenditure Statement against budget for May 2025</p> <p>Received and noted.</p>
25/76	<p>Bank Account Balances for May 2025</p> <p>Received and noted. The Town Clerk explained that the Councillors would be receiving the EMR figures quarterly due to audit regulations.</p>
25/77	<p>TRO Survey</p> <p>To receive information from survey and agree next steps.</p> <p>The Town Clerk reported the following information received from the TRO survey:-</p> <ul style="list-style-type: none"> • Pleased with level of response. • Laid out as the Brandon commission survey. • Concerns about volume of traffic. • Greater response on how to reduce pollution. • Listed benefits of reducing traffic. <p>The following points were then made:-</p> <ul style="list-style-type: none"> • Move forward with programme of obtaining a TRO. • Brandon Town Council is not an enforcement authority. Suffolk County Council or Unitary Council could enforce it.

	<ul style="list-style-type: none"> • Brandon to have its own planning policy which could include to refuse any application that involves HGV's coming through Brandon High Street. • Safer roads were brought up under the survey – include SID's. • To install two SID cameras, funded by Suffolk County Council. One on the north side and one on the east side of Brandon. • Possibility of further cameras in Brandon. <p>Cllr Lukaniuk proposed and Cllr Siebert seconded to proceed with the application for the TRO, develop planning policy which reflects HGV restrictions, Cllr Lukaniuk to proceed with installing SID's.</p> <p>RESOLVED</p>
25/78	<p>Ear Marked Reserves</p> <p>To note Ear Marked Reserves (EMR)</p> <p>Received and noted. The Town Clerk explained that the Councillors would be receiving the EMR figures quarterly due to audit regulations.</p>
25/79	<p>BTC Corporate Plan</p> <p>To receive and agree for publication. The Town Clerk commented the following:-</p> <ul style="list-style-type: none"> • Public to know definitively the Councillors priorities. • It is a living document to be updated regularly. • Gave an overview of the plan showing what Brandon Town Council would like to achieve. <p>Councillors then made the following points:-</p> <ul style="list-style-type: none"> • More vision statements were put forward and discussed. • Staff should have a say in the vision. • Why jetty under events? Jetty will be used for events. • The Avenue not on the plan – it comes under open spaces. Will be listed separately. <p>Cllr Siebert proposed and Cllr Kostecki seconded to accept the Corporate Plan for publication.</p> <p>RESOLVED</p>
25/80	<p>Clerks Update</p> <p>The Clerk gave the following update:-</p> <ul style="list-style-type: none"> • Timetable of summer activities currently being compiled. • Working in collaboration with West Suffolk who have allowed the painting of games on Market Hill. • Thanked Ali and team for games painted on Market Hill. • Funding from Suffolk for activities is available.

The meeting closed at 8.56 PM

Chairman

Date