


Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

3rd November 2020

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held virtually using Microsoft Teams on Monday 9th November 2020 at 1900hrs


Graham Cock
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

AGENDA

- 1 APOLOGIES** for absence and approval of reasons tendered.
- 2 DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH**
- 4 TO RECEIVE AND CONFIRM MINUTES**
- Of the Brandon Town Council Meeting of Monday 12th October 2020.
- 5 CO-OPTION TO BRANDON TOWN COUNCIL**
To receive applications for co-option to Brandon Town Council.
- 6 MATTERS ARISING** for information exchange only of the Full Council Meeting of 12th October 2020.
- 7 URGENT BUSINESS** any items the Chairman considers a matter of urgent business.
- 8 TO RECEIVE REPORTS** from County, District and Town Councillors and Community Groups Representatives.
- 9 TO RECEIVE WRITTEN REPORT** from the Town Clerk.

10 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

11 DISCUSSION re the future of Brandon Station.

12 CORRESPONDENCE

- West Suffolk Council – Variation to Brandon PSPO.

13 ACCOUNTS To approve the payments for October 2020 (see attached).

14 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR SEPTEMBER 2020

15 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

16 TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Monday 12th October 2020.

17 DISCUSSION re Christmas Event – update on current situation.

18 QUOTES

To consider quotations to repair the front door at Old School House.

19 MATTERS ARISING

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held virtually using Microsoft Teams on Monday 12th October 2020 at 7.00pm

Present: Cllr P Wittam (Chair), Cllr V Lukaniuk, Cllr D Palmer, Cllr P Ridgwell,
Cllr S Skinner

Also Present: 8 members of the public.

1 APOLOGIES for absence and approval of reasons tendered.
Cllr Corciulo absent.

2 DECLARATION OF INTEREST and additions to Members Register of Interest – None.

3 TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH

Sqd Leader Turnbull apologised for his absence recently which was due to his Son contracting Covid and his wife working on a Covid ward. The Sqd Leader continued to inform the meeting that USAF is following UK guidance regarding Covid accept where US regulations are greater than that of the UK. Gyms on US bases are still open as personnel need to maintain fitness levels for operational purposes. US personnel contravening UK regulation outside of base will be disciplined. They currently have no Covid cases in the hospital. 492 Squadron who have been training elsewhere will soon be coming back into the UK and will be immediately quarantining for fourteen days. Construction of the F35 facilities is continuing as there is just one year until the first planes arrive. Sqd Leader stated that the newly constructed Wangford Road set down site is not being used to 100% capacity partly due to Covid pandemic issues. He continued to inform that 2.8 billion pounds is due to be spent on base in the next fifteen years. Sqd Leader was aware that the aircraft spotters on the A1065 were presenting problems to traffic flow and security on base. US Air Force police and Suffolk police are in consultation with the base regarding these problems and some remedies will shortly be put in place. Cllr Lukaniuk stated it was good to see the Sqd Leader again and it was a pity that we were not able to commemorate the Battle of Britain, VE Day and VJ Day properly. Sqd Leader enquired if the number of lorries coming through Brandon had diminished particularly those from Holbrook Haulage which should not now be a problem as materials are being routed from Ely. Cllr Lukaniuk commented that the lorries are still a problem, but these are generally outside of the remit of the F35 Contract.

4 TO RECEIVE AND CONFIRM MINUTES

- Of the Brandon Town Council Meeting of Tuesday 22nd September 2020.

Proposer: Cllr P Wittam

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/27/12/Oct/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL
MEETING OF TUESDAY 22ND SEPTEMBER 2020 BE APPROVED.

Signed.....

5 CO-OPTION TO BRANDON TOWN COUNCIL

To receive applications for co-option to Brandon Town Council.

Two applications were received. The candidates presented themselves to Council. Following legal advice received from NALC the Clerk informed Council that we are obliged to accept candidates providing the number of candidates do not exceed the number of vacancies. The declaration of Acceptance of Office was duly signed and Register of Interests will be returned in due course to the office.

6 MATTERS ARISING for information exchange only of the Full Council Meeting of 22nd September 2020.

Cllr Ridgwell enquired what action was being taken about the dog fouling on the football pitches at Brandon Remembrance Playing Fields. Cllr Wittam stated that the Playing Fields had erected notices asking people to clear up after themselves. Cllr Lukaniuk stated that the responsibility of the clear up is with the Remembrance Playing Field. Cllr Wittam further added that there is significant fox activity in the area which may account for the quantity of excrement noted.

7 URGENT BUSINESS any items the Chairman considers a matter of urgent business.

Cllr Wittam stated that the district plan is now out for consultation and he has a meeting with Natural England planned for the 16th November.

8 TO RECEIVE REPORTS from County, District and Town Councillors and Community Groups Representatives.

Cllr Lukaniuk informed the meeting that there appeared to be no good news regarding the Covid 19 pandemic in Suffolk. He was aware the infection rate in the East and West regions of the County is rising and therefore we must do better in preventing this happening in Brandon. Cllr Palmer stated that the refurbishment and development of the Leisure Centre costing 1.9 million pounds is progressing, and he has details if required. Cllr Skinner updated the meeting on the activities of the Christmas lighting group and that there would be a Cemetery group meeting later in the week.

9 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

10 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

A member of the public asked what progress had been made with the development of the new cemetery. The Clerk outlined the current position with Cllr Wittam stating that difficulties had been experience with communications with Suffolk. Another resident congratulated the new Councillors on their appointment. He also stated that Weeting had received no planning appeal regarding the crematorium or housing development. A further resident enquired what funds were left in the grant budget for the current year. The Clerk outlined the current situation using the Income and Expenditure budget published. Another resident stated that dog walkers using Brandon Remembrance Playing Fields should pick up waste left by their dogs. Cllr Wittam replied that he had seen an amount of plastic waste left and that ground staff should be picking up litter. Cllr Palmer added that not only had he seen dog waste, but he felt some was due to deer's and humans.

Signed.....

Another member of the public informed that Council that the town clock had stopped. The Clerk informed the resident that the Council was aware of the matter and was attempting to gain access to the tower to try and rectify the matter. The resident then commented that the notice board at Old School House was in a poor condition. The Clerk stated that it was envisaged that due to the quantity of notices that the Council need to display it was intended that we re-site the notice board and have two, one for Community and one for Council notices. Another resident stated that the clock had stopped at 14:38 which did not coincide with the power failure in Brandon. Cllr Palmer stated that the time difference between the power outage and the clock stopping was explained by the escapement of the clock mechanism running down as it was not being electrically driven.

11 CORRESPONDENCE

SERV Suffolk and Cambridgeshire – Donation – information received.

12 ACCOUNTS To approve the payments for September 2020.

Proposer: Cllr P Wittam

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/28/12/Oct/20**

CARRIED: Unanimous

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
04/09/2020	9124	Brandon Life Ltd	Advertising	£45.00	£0.00	£45.00	105710
05/09/2020		Mr G Cock	Reimbursement	£26.94	£2.01	£28.95	105711
07/09/2020	59570	Blademaster	Re sharpen Mower Blades	£15.00	£3.00	£18.00	105712
07/09/2020	202217	Fengate Fasteners Ltd	Town Costs	£12.15	£2.43	£14.58	105713
15/09/2020	202648	Fengate Fasteners Ltd	PPE	£10.95	£0.00	£10.95	105713
10/09/2020	K11662	Ernest Doe & Sons Ltd	Town Costs	£15.74	£3.15	£18.89	105714
11/09/2020	K11774	Ernest Doe & Sons Ltd	Town Costs	£32.25	£6.45	£38.70	105714
17/09/2020	K12116	Ernest Doe & Sons Ltd	Town Costs	£55.96	£11.20	£67.16	105714
15/09/2020	2200044498	R S Components Ltd	Smoke detector testers	£40.17	£8.03	£48.20	105715
11/09/2020		Mrs A Barnes	Reimbursement	£25.20	£0.00	£25.20	105716
14/09/2020	270214	J & D Green	Cleaning Windows OSH	£16.50	£0.00	£16.50	105717
17/09/2020	1085228531	Stannah Lift Services Ltd	Lift Services	£116.67	£23.33	£140.00	105718
24/09/2020	50404	Chase Timber Products	Timber Preservative	£5.61	£1.12	£6.73	105719
30/09/2020	50468	Chase Timber Products	Cemetery Fence	£15.28	£3.06	£18.34	105719
30/09/2020	20200000876	Finevale Service Station	Fuel	£102.16	£20.43	£122.59	105720
05/10/2020		HMRC	NICS	£1,229.16	£0.00	£1,229.16	105721
07/08/2020	206813	Corona Corporate Sols.	Photocopier - Copies	£115.90	£23.18	£139.08	Direct Debit
22/08/2020	M009 M0	BT	Phone OSH	£19.72	£3.94	£23.66	Direct Debit
28/08/2020	H18DCF2ED8	E.ON	Electric Pillar 8 Market Hill	£8.69	£0.43	£9.12	Direct Debit
28/08/2020	H18DD1A5D7	E.ON	Electric Pillar 9 Market Hill	£6.81	£0.34	£7.15	Direct Debit
29/08/2020	H18DE460AE	E.ON	Electric Cemetery Yard	£15.16	£0.76	£15.92	Direct Debit
30/08/2020	H109C495A0	E.ON	Electric OSH	£75.55	£3.78	£79.33	Direct Debit
30/08/2020	H109C47DF4	E.ON	Electric New Yard	£39.64	£1.98	£41.62	Direct Debit
02/09/2020	115263	Cranberry Comms.	Microsoft 365 Subscription	£94.00	£18.80	£112.80	Direct Debit
14/09/2020		Public Works Loans	OSH Loan	6779.46	0.00	6779.46	Direct Debit
18/09/2020	670890	Everflow	Water OSH	£15.28	£0.00	£15.28	Direct Debit
24/09/2020		Creative Pension Trust	Pensions	£342.63	£0.00	£342.63	Direct Debit
28/09/2020	1127508	West Suffolk Council	Trade Waste	£71.92	£0.00	£71.92	Direct Debit
25/09/2020		CMS		£45.00	£0.00	£45.00	BACS

Signed.....

13 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR JULY AND AUGUST 2020

The Income and Expenditure Statement against Budget for July and August were received.

14 RESOLUTION from Cllr P Wittam No. 363

Brandon Town Council resolves to purchase notice boards for Old School House and the cemetery at a cost of no more than £1300 each. Cllr Etherington stated that the current notice board outside Old School House was difficult to read due to the state of the display window. Cllr Ridgwell asked that the notice board be positioned nearer the wall as many notices placed on the board were difficult to read due to the size of the font. The Clerk commented that it was his intention to relocate the notice board to the grass in front of the clock tower facing Market Hill which should solve this problem. Cllr Wittam stated that planning permission may well be required as it is in a conservation area. Cllr Etherington asked that the design be agreed by Council.

Seconder: Cllr P Etherington

Resolution Record No: **BTC/29/12/Oct/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO PURCHASE NOTICE BOARDS FOR OLD SCHOOL HOUSE AND THE CEMETERY AT A COST OF NO MORE THAN £1300 EACH.

15 RESOLUTION from Cllr V Lukaniuk No. 364

Brandon Town Council resolves to grant permission for the use of the surplus downstairs room for the teaching of children, Saturdays only. With the option of a three-month termination period. Cllr Lukaniuk declared an interest in the subject and would not be voting. Cllr Etherington asked who would be cleaning the room after use to comply with Covid requirements. Cllr Lukaniuk assured Councillors that the room would be cleaned by the lady using the facilities. Cllr Ridgwell asked who would lock and unlock. Cllr Lukaniuk advised that he would be on hand initially, but the occupant would be responsible for ensuring the premises were locked. This is initially a trial to establish that it is suitable for all parties and will be reviewed. Cllr Skinner was in favour but asked that we check with our insurers. Cllr Etherington was not happy about alarm codes being given out.

It was proposed that the resolution be amended by the addition of “on provision of the approval from the insurance company.”

Proposer: Cllr V Lukaniuk

Seconder: Cllr S Skinner

Resolution Record No: **BTC/30/12/Oct/20**

CARRIED: By majority vote: 7 for, 1 abstention

Brandon Town Council resolves to grant permission for the use of the surplus downstairs room for the teaching of children, on the provision of the approval from the insurance company. Saturdays only. With the option of a three-month termination period.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/31/12/Oct/20**

CARRIED: By majority vote: 7 for, 1 abstention

Signed.....

BRANDON TOWN COUNCIL RESOLVES TO GRANT PERMISSION FOR THE USE OF THE SURPLUS DOWNSTAIRS ROOM FOR THE TEACHING OF CHILDREN, ON THE PROVISION FROM THE APPROVAL OF THE INSURANCE COMPANY. SATURDAYS ONLY. WITH THE OPTION OF A THREE-MONTH TERMINATION PERIOD.

16 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr P Wittam

Seconded: Cllr P Etherington

Resolution Record No: **BTC/32/12/Oct/20**

CARRIED: Unanimous

17 TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Tuesday 22nd September 2020.

Proposer: Cllr P Wittam

Seconded: Cllr V Lukaniuk

Resolution Record No: **BTC/33/12/Oct/20**

CARRIED: By majority vote 5 for, 1 abstention.

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF TUESDAY 22ND SEPTEMBER 2020 BE APPROVED.

- Of the Brandon Town Council Extraordinary General Meeting of Friday 2nd October 2020.

Proposer: Cllr V Lukaniuk

Seconded: Cllr P Wittam

Resolution Record No: **BTC/34/12/Oct/20**

CARRIED: By majority vote 5 for, 1 abstention.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE EXTRAORDINARY GENERAL MEETING OF FRIDAY 2ND OCTOBER 2020 BE APPROVED.

18 DISCUSSION re Christmas event.

A general discussion ensued regarding the aspects of the Christmas event. It was clearly stated that there would be no event, and that it will be a live streamed switch on of the Christmas lighting only.

19 ENERGY CONTRACTS

The Council approved the continuation of the existing supplier.

20 MATTERS ARISING

Discussion re staffing matters.

The meeting closed at 9:00pm

Signed.....

Brandon Town Council

Town Clerks Report

I regret to inform Council that no requests for Grants for inclusion in the 2021 budget have been received.

The winter bedding has arrived and been planted in the various town planters.

The credit for water charges mentioned last month has been credited to the Councils bank account.

Arrangements for the Christmas lighting are advanced, with the Towns Keeper having training to operate specialised access equipment required.

Following the power outage in the centre of Brandon, the Town Clock has been out of sync. Cllr Lukaniuk has researched the mechanism and has realigned the mechanical components, so that it is now operating correctly.

Accounts for Payment October 2020

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
19/10/2020	E Whittam	Jolliffe & Co LLP	Health & Safety Consultancy	£3,083.72	£616.74	£3,700.46	BACS
23/10/2020		CMS		£45.00	£0.00	£45.00	BACS
27/10/2020	93694	Culford Waste Ltd	Trade Waste	£125.00	£25.00	£150.00	BACS
22/09/2020	M010 SF	BT	Phone OSH	£19.50	£3.90	£23.40	Direct Debit
28/09/2020	H18FAA4324	E.ON	Electric Pillar 8 Market Hill	£7.99	£0.40	£8.39	Direct Debit
28/09/2020	H18FADA1DE	E.ON	Electric Pillar 9 Market Hill	£8.45	£0.42	£8.87	Direct Debit
29/09/2020	H18FB8EEEE	E.ON	Electric Cemetery Yard	£14.13	£0.71	£14.84	Direct Debit
12/10/2020	H10A73BFC5	E.ON	Electric OSH	£123.86	£6.19	£130.05	Direct Debit
09/10/2020	97343627	Quadient UK Ltd	Postage	£50.00	£0.00	£50.00	Direct Debit
01/10/2020	115322	Cranberry Comms.	Microsoft 365 Subscription	£94.00	£18.80	£112.80	Direct Debit
26/10/2020		Creative Pension Trust	Pensions	£320.51	£0.00	£320.51	Direct Debit
28/10/2020	1127508	West Suffolk Council	Trade Waste	£71.92	£0.00	£71.92	Direct Debit
29/04/2020	417304213	Denmans	Town Costs	£34.50	£6.90	£41.40	BACS
18/09/2020	C.N.	Denmans	Town Costs	-£30.95	-£6.19	-£37.14	BACS
20/08/2020	104290	Thetford Garden Centre	Watering Can	£5.83	£1.16	£6.99	BACS
05/10/2020	23777	Suff. Assn. of Loc. Cou.	Payroll Service	£198.00	£39.60	£237.60	BACS
09/10/2020	939485099	Arco Ltd	PPE	£50.62	£9.45	£60.07	BACS
28/10/2020	939696625	Arco Ltd	PPE	£108.85	£21.77	£130.62	BACS
12/10/2020	204094	Fengate Fasteners Ltd	PPE & Town Costs	£59.95	£11.99	£71.94	BACS
30/10/2020	205452	Fengate Fasteners Ltd	PPE & Town Costs	£223.52	£32.11	£255.63	BACS
12/10/2020	268403	J & D Green	Cleaning Windows OSH	£16.50	£0.00	£16.50	BACS
14/10/2020	268407	J & D Green	Cleaning Bus Shelters	£50.00	£0.00	£50.00	BACS
13/10/2020	50614	Chase Timber Products	Town Costs	£4.73	£0.95	£5.68	BACS
20/10/2020	50695	Chase Timber Products	Waste Storage Area	£54.15	£10.83	£64.98	BACS
20/10/2020	50696	Chase Timber Products	Waste Storage Area	£7.89	£1.58	£9.47	BACS
16/10/2020	K13824	Ernest Doe & Sons Ltd	Mower Repairs	£12.81	£2.56	£15.37	BACS
23/10/2020	K14249	Ernest Doe & Sons Ltd	Mower Spares	£70.40	£14.08	£84.48	BACS

Accounts for Payment October 2020

20/10/2020	9240760	Suffolk County Council	Relocate Lighting Column	£1,265.42	£253.08	£1,518.50	BACS
22/10/2020		West Suffolk Council	Premises Licence	£180.00	£0.00	£180.00	BACS
28/10/2020		West Suffolk Council	Premises Licence	£180.00	£0.00	£180.00	BACS
27/10/2020	5885 AAH196	Travis Perkins Ltd	Equipment Hire	£94.10	£18.82	£112.92	BACS
25/10/2020	2DCA283B-0002	Wittam Info. Tech. Ltd	Website Upkeep	£30.00	£0.00	£30.00	BACS
25/10/2020	2DCA283B-0003	Wittam Info. Tech. Ltd	Access Control	£30.00	£0.00	£30.00	BACS
28/10/2020		Mr G Cock	Reimbursement	£91.71	£2.69	£94.40	BACS
31/10/2020		Finevale Service Station	Fuel	£102.62	£20.52	£123.14	BACS
05/11/2020		HMRC	NICS	£1,240.62	£0.00	£1,240.62	BACS

15/10/2020

Brandon Town Council 2019/20

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Detailed Income & Expenditure by Budget Heading 01/10/2020

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
101 Administration							
1174 Insurance Claim income	824	0	0	0			
1176 Precept	272,052	286,001	286,002	1			
1177 Misc Income	26	10,137	0	(10,137)			
1180 Room Hire	171	0	100	100			
1190 Interest on Investments	615	154	0	(154)			
Administration :- Income	273,688	296,292	286,102	(10,190)			0
1101 Insurances	5,889	6,416	6,000	(416)		(416)	
1110 Audit Fees (External)	1,875	(600)	1,500	2,100		2,100	
1111 Audit Fees (Internal)	1,300	(500)	1,000	1,500		1,500	
1120 Legal Fees	3,024	0	1,500	1,500		1,500	
1125 Website Upkeep	1,087	279	250	(29)		(29)	
1130 Office Equipment/Furniture	215	100	400	300		300	
1131 Computer Equipment	204	37	300	263		263	
1132 Stationery	569	47	500	453		453	
1133 Payroll	378	0	460	460		460	
1138 Misc Expenses	450	270	600	330		330	
1140 Staff Training	0	0	500	500		500	
1141 Councillor Training	156	0	200	200		200	
1142 Chairman's Allowance	281	0	250	250		250	
1143 SW/HW Support	628	2,196	700	(1,496)		(1,496)	
1144 SALC/NALC	1,159	0	1,300	1,300		1,300	
1145 Subscriptions	440	1,582	400	(1,182)		(1,182)	
1148 Lift servicing	350	326	1,000	674		674	
1150 Advertising	58	374	100	(274)		(274)	
1156 Postage	888	487	200	(287)		(287)	
1160 Mileage	243	25	150	125		125	
1165 Photocopier Rental	1,889	969	1,500	531		531	
1166 Photocopier Charges	954	211	1,000	789		789	
1167 Election Costs	18	0	4,000	4,000		4,000	
1170 Telephone, Fax, Internet	1,546	589	1,500	911		911	
4113 Bank Charges	18	40	1,500	1,460		1,460	
Administration :- Indirect Expenditure	23,619	12,849	26,810	13,961	0	13,961	0
Net Income over Expenditure	250,069	283,443	259,292	(24,151)			
102 Staff							
1201 Staff Salaries (Gross)	68,350	35,347	86,820	51,473		51,473	
1202 LGA Superannuation	6,026	1,989	2,605	615		615	
1203 NI Contributions	14,090	7,004	12,155	5,151		5,151	
Staff :- Indirect Expenditure	88,466	44,340	101,579	57,239	0	57,239	0
Net Expenditure	(88,466)	(44,340)	(101,579)	(57,239)			

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Detailed Income & Expenditure by Budget Heading 01/10/2020

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
103 PWLB							
1301 Public Works Loan board	13,559	6,779	13,600	6,821		6,821	
PWLB :- Indirect Expenditure	13,559	6,779	13,600	6,821	0	6,821	0
Net Expenditure	(13,559)	(6,779)	(13,600)	(6,821)			
104 Grants							
1401 Grants	28,182	14,514	29,027	14,514		14,514	
1402 S137	4,600	2,500	10,000	7,500		7,500	
Grants :- Indirect Expenditure	32,782	17,014	39,027	22,014	0	22,014	0
Net Expenditure	(32,782)	(17,014)	(39,027)	(22,014)			
201 Cemetery/Town							
2177 Burial Fees	8,150	6,250	10,000	3,750			
2178 Ashes Interment Fees	3,472	2,128	5,000	2,872			
2179 Memorial Fees	3,536	1,711	2,000	289			
Cemetery/Town :- Income	15,158	10,089	17,000	6,911			0
2101 Cemetery/Town Costs	6,945	2,142	3,000	858		858	
2104 New Cemetery Purchase	104,244	0	0	0		0	
2107 Cemetery Works	11	0	25,000	25,000		25,000	
2110 Water Charges (Cemetery/OSH)	544	970	750	(220)		(220)	
2111 Electricity	891	433	500	67		67	
2116 Garage Rental	526	500	600	100		100	
2131 New Equipment	27,449	480	3,000	2,520		2,520	
2132 Trade Waste	1,320	590	1,500	910		910	
2133 Bus Shelter Cleaning	150	100	300	200		200	
Cemetery/Town :- Indirect Expenditure	142,080	5,214	34,650	29,436	0	29,436	0
Net Income over Expenditure	(126,922)	4,875	(17,650)	(22,525)			
301 Old School House							
3100 Water Cooler	139	0	0	0		0	
3110 Gas Supply	611	199	1,300	1,101		1,101	
3111 Gas Force Contract	0	0	100	100		100	
3113 PAT Testing	56	68	100	32		32	
3114 Electricity (Old School House)	1,149	450	1,000	550		550	
3117 Water charges OSH	247	72	250	178		178	
3120 Window Cleaning	198	99	300	201		201	
3125 Fire Extinguisher Servicing	149	184	200	17		17	

Detailed Income & Expenditure by Budget Heading 01/10/2020

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
3178 Old School House Maintenance	3,282	433	2,500	2,067		2,067	
Old School House :- Indirect Expenditure	5,830	1,505	5,750	4,245	0	4,245	0
Net Expenditure	(5,830)	(1,505)	(5,750)	(4,245)			
401 General							
2121 Machinery Servicing	251	0	750	750		750	
2122 Fuel & Oil	1,220	678	1,500	822		822	
2130 Truck Replacement	0	0	2,500	2,500		2,500	
2139 Protective Clothing	720	129	1,000	871		871	
2140 Town Keepers Mobile Calls	0	0	360	360		360	
4101 Horticultural	597	118	200	82		82	
4102 Christmas Lighting	5,066	0	6,000	6,000		6,000	
4104 Truck Maintenance & Tax	455	50	1,000	950		950	
4105 Town Clock Repairs	14	0	500	500		500	
4112 Events	2,656	0	4,000	4,000		4,000	
General :- Indirect Expenditure	10,978	976	17,810	16,834	0	16,834	0
Net Expenditure	(10,978)	(976)	(17,810)	(16,834)			
402 Recreation							
4201 The Lode - Lifebelts	70	0	500	500		500	
4202 The Orchard, Coulson Lane	182	0	0	0		0	
4204 Thetford Rd Play Area	208	0	1,000	1,000		1,000	
4205 Playing Fields	1,947	0	3,000	3,000		3,000	
4206 Horticultural Work	0	0	200	200		200	
4208 Cemetery - Trees	0	0	6,000	6,000		6,000	
Recreation :- Indirect Expenditure	2,407	0	10,700	10,700	0	10,700	0
Net Expenditure	(2,407)	0	(10,700)	(10,700)			
403 Street Lights							
4188 Other Income	1,500	0	0	0			
Street Lights :- Income	1,500	0	0	0			0
4302 Street Lighting Energy	14,437	0	24,200	24,200		24,200	
4303 Street Lights Repairs	6,579	0	28,875	28,875		28,875	
Street Lights :- Indirect Expenditure	21,017	0	53,075	53,075	0	53,075	0
Net Income over Expenditure	(19,517)	0	(53,075)	(53,075)			

Detailed Income & Expenditure by Budget Heading 01/10/2020

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	290,346	306,381	303,102	(3,279)			
Expenditure	340,738	88,677	303,002	214,325	0	214,325	
Net Income over Expenditure	<u>(50,392)</u>	<u>217,704</u>	<u>100</u>	<u>(217,604)</u>			
Movement to/(from) Gen Reserve	<u>(50,392)</u>	<u>217,704</u>					