

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting

Held on Monday 6 June 2016

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. P Callaghan, Cllr. I Horner, Cllr. R Silvester, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. G Hughes, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. D Palmer, Cllr. P MacLoughlin Cllr. A Barnes, Cllr. R Burrows.

**Also present:** Mrs C Mason (Town Clerk), Mrs B Harding (Assistant to the Town Clerk) and ten members of the public.

The meeting commenced at 7.00 pm.

**1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.

Cllr. L Jacobs, Cllr. E Jacobs

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.

None.

**3. PUBLIC FORUM**

Matters raised included the Local Plan and the decision to extend the consultation period until 1 July; a potential demand for additional new homes; update on the large trees within the churchyard and the impact of the canopies to the adjacent properties; the restricted area at the Playing Fields allocated to the fair (BRPF matter); traffic counters put down by Suffolk County Council and the conclusions reached (RS to investigate); a thank you from the Carnival Committee to those councillors whose help contributed to the success of the day.

**4. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Annual General Meeting of Brandon Town Council on Monday 9 May 2016.

The Clerk pointed out under agenda item one, Election of Chairman, the vote should read:

Carried: 7 for 6 against 1 abstention; the number of votes taken in paragraph 11, 16 and the timing of the Annual Town Meeting/Annual General Meeting was questioned and noted.

Resolution Record No. **BTC/11/06/16**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT THE AMENDED MINUTES OF THE ANNUAL GENERAL MEETING OF  
BRANDON TOWN COUNCIL ON MONDAY 9 MAY 2016 BE APPROVED.

**5. MATTERS ARISING** for information exchange only of the Annual General Meeting of Brandon Town Council on Monday 9 May 2016. It was confirmed the letter to Matthew Hancock MP, Elizabeth Truss MP, and the Secretary of State for Transport has been drafted and sent. No response to date.

**6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

Deferred until the arrival of the Squadron Leader.

Signed.....

**7. TO RECEIVE REPORTS** from County and District Councillors, Town Monitors, Community Group Representatives. Contents of the written reports were noted. Questions were raised relating to the cost of providing a bridge over the level crossing and whether Cllr. R Silvester was aware that the cost should be borne by SCC and not Network Rail (RS to pursue with SCC). The Clerk to pursue the matter of the two ‘dead trees’ referred to in Cllr. V Lukaniuk’s report. At this point in the meeting it was agreed Squadron Leader J Neilds be invited to give his report.

**6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

With little to report other than the majority of the F22’s have now left RAF Lakenheath, questions were invited. It was asked whether the 4 July celebrations were going ahead this year – postponed indefinitely.

Agenda item 7 was reopened.

Following the recent Forest Heath District Council Town & Parish meeting in which the issue of parking was raised, Cllr. G Hughes said he would be sending an article to Brandon Life to get resident’s feedback and suggestions on how this problem in Brandon could be addressed; the mobility scooter at Brandon Country Park will shortly be available for use. Further questions to Cllr. R Silvester included the traffic count, water course/drainage problems at The Lode. Cllr. P Ridgwell informed members there are to be two additional trains running on Sundays but suggested timetables should be checked.

**8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business. Two matters of urgent business to be raised in the confidential section of the meeting.

**9. ACCOUNTS**

Resolution Record No. **BTC/12/06/Jun/16**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

**CARRIED:** 9 for 2 against.

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR  
MAY 2016.

Date	Amount	Supplier	Chq No	Net	Vat
May-16	624.96	Arco Ltd	105013	520.08	104.88
May-16	1382.40	Hydrosteps	105014	1152.00	230.40
May-16	849.97	Bartrum Mowers	105015	708.31	141.66
May-16	10.80	Chase Timber	105016	9.00	1.80
May-16	48.00	Graham Smith	105017	40.00	8.00
May-16	654.30	RBS	105018	545.25	109.05
May-16	161.42	Finevale Services	105019	134.51	26.91
May-16	198.00	Travis Perkins	105020	165.00	33.00
May-16	30.00	Aqua Drainage	105021	25.00	5.00
May-16	96.28	Tindalls	105022	96.28	
May-16	1118.41	SALC	105023	1118.41	
May-16	103.13	Fengate Fasteners	105024	85.94	17.19
May-16	117.88	Shaw & Sons	105025	98.23	19.65
May-16	16.50	J & D Green		16.50	

Signed.....

9.2 To consider S137 donation requests from Suffolk Accident Rescue Service, The Fire Fighters Charity, East Anglia's Children's Hospice, Magpas, Brandon & Santon Downham Neighbourhood Watch Association.

Resolution Record No. **BTC/13/06/Jun/16**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. I Horner.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL DOES NOT APPROVE A S137 DONATION REQUEST FROM SUFFOLK ACCIDENT RESCUE SERVICE.

Resolution Record No. **BTC/14/06/Jun/16**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL DOES NOT APPROVE A S137 DONATION REQUEST FROM THE FIRE FIGHTERS CHARITY.

Resolution Record No. **BTC/15/06/Jun/16**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES A S137 DONATION OF TWO HUNDRED POUNDS TO E.A.C.H.

Cllr. G Hughes declared an interest in this item. The Declaration of Interests Book was duly signed.

Resolution Record No. **BTC/16/06/Jun/16**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL DEFERS A REQUEST FROM MAGPAS FOR A S137 DONATION AT THIS PRESENT TIME.

Cllr. G Hughes declared an interest in this item. The Declaration of Interests Book was duly signed.

Resolution Record No. **BTC/17/06/Jun/16**

Proposed by Cllr. P Callaghan and seconded by Cllr. I Horner.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES A S137 DONATION OF FOUR HUNDRED POUNDS TO BRANDON & SANTON DOWNHAM NEIGHBOURHOOD WATCH ASSOCIATION.

## **10. ANNUAL RETURN / FINANCIAL AND AUDIT REPORTS FOR THE FINANCIAL YEAR ENDING 2015/16**

Resolution Record No. **BTC/18/06/Jun/16**

Proposed by Cllr. G Hughes and seconded by Cllr. R Silvester.

**CARRIED:** Unanimous.

Signed.....

THAT THIS COUNCIL RESOLVES TO APPROVE THE ANNUAL RETURN / FINANCIAL AND AUDIT REPORTS FOR THE FINANCIAL YEAR ENDING 2015/16.

**11. THE ORCHARD**

Three suggestions and costs were tabled: Hedging, Metal Railings and Picket Fence. By show of hands: Hedging 2 votes Metal Railings 2 votes Picket Fence 8 votes. A picket fence, therefore, will be erected to secure the exposed front section of The Orchard.

**12. CHRISTMAS LIGHTING**

Deferred for alternative quotations.

**13. COUNCILLOR TRAINING DATE**

Date agreed as Tuesday 21 June 2016 at 6.30pm in the Council Offices.

**14. THE LYNX**

Resolution Record No. **BTC/19/06/June/16**

Proposed by Cllr. P Ridgwell and seconded by Cllr. A Barnes.

**CARRIED:** 7 for 3 against.

THAT CLLR. P RIDGWELL DRAFTS A LETTER TO THE LYNX TRUST REQUESTING FURTHER INFORMATION ON THE PROPOSALS TO INTRODUCE THE LYNX INTO THETFORD FOREST.

**15. LOST AND FOUND PROPERTY**

Resolution Record No. **BTC/20/06/Jun/16**

Proposed by Cllr. Hughes and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO THE POLICE ENQUIRING WHAT THEIR INTENTIONS ARE REGARDING LOST AND FOUND PROPERTY.

**16. RESOLUTION** from Cllr. T Simmons No.171.

That this Council resolves to note the advice given by WPS Insurance in relation to councillors undertaking work on or in Council property.

Agreed this item is noted. No vote required.

**17. WI-FI ON MARKET HILL**

Further discussion deferred until fibre optic cabling is available in Brandon.

**18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**19. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Continuation meeting of Tuesday 5 April 2016 and the Brandon Town Council Meeting of Monday 9 May 2016.

Resolution Record No. **BTC/21/06/Jun/16**

Proposed by Cllr. A Barnes and seconded by Cllr. R Silvester.

Signed.....

**CARRIED:** Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL CONTINUATION MEETING OF TUESDAY 5 APRIL 2016 AND THE BRANDON TOWN COUNCIL MEETING OF MONDAY 9 MAY 2016 ARE APPROVED.

Items of urgent business moved to the confidential part of the agenda were now heard.

**8. URGENT BUSINESS**

Confidential

With no further business the meeting closed at 8.40pm.

Signed.....

Signed.....