

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 7 September 2015

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. D Bimson, Cllr. R Silvester, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. G Hughes, Cllr. P MacLoughlin, Cllr. E Jacobs, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. D Palmer, Cllr. L Jacobs, Cllr. P Callaghan, Cllr. I Horner.

Also present: Mrs C Mason (Town Clerk), Mrs B Harding (Assistant to the Town Clerk) and three members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. K Butcher.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 6 July 2015, the Extraordinary Meeting of Monday 13 July 2015 and the Cemetery Meeting of Thursday 13 August 2015.

Resolution Record No. **BTC/25/07/Sept/15**

Proposed by Cllr. G Hughes and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF
MONDAY 6 JULY 2015 BE ACCEPTED AS A TRUE RECORD.

Addition to the minutes of the Extraordinary Meeting of Monday 13 July 2015. Under Declarations of Interest: Cllr. P Ridgwell also attended but sat in the public gallery and did not participate or vote.

Resolution Record No. **BTC/26/07/Sept/15**

Proposed by Cllr. G Hughes and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL MEETING
OF MONDAY 13 JULY 2015 BE ACCEPTED AS A TRUE RECORD.

Addition to the Cemetery Meeting of Thursday 13 August 2015. Under issues raised during the tour of the cemetery: c) Cllr. N Vant suggested the town keepers be trained to carry out horticultural work to the cemetery trees.

Resolution Record No. **BTC/27/07/Sept/15**

Proposed by Cllr. T Simmons and seconded by Cllr. P Callaghan.

CARRIED: Unanimous.

Signed.....

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL
CEMETERY MEETING OF THURSDAY 13 AUGUST 2015 BE ACCEPTED AS A
TRUE RECORD.

4. MATTERS ARISING for information exchange only of the Brandon Town Council Meeting of Monday 6 July 2015, the Extraordinary Meeting of Monday 13 July 2015 and the Cemetery Meeting of Thursday 13 August 2015.

A question was again raised relating to the low blue cycle signage in George Street (RS to action); the overgrown nettles at the Yew Drive play area (DB to speak to FHDC); replacement bench at Thetford Road (now in situ); drain cover on Rattlers Road; Nine Stiles Walk (16 adults, 3 children and three dogs attended); digitisation of Brandon's cemetery records (further quotations yet to be sourced); comments made to FHDC by Cllr. Ridgwell relating to the Caulder's Site planning application; inscriptions on the reverse side of memorial stones.

5. PUBLIC FORUM

Matters raised included the trees in Victoria Avenue; overgrown shrubbery along Green Road (already reported); unearthed ceramic fragments being left on the Manor Road field by persons using metal detectors (police to be informed); Local Plan Consultation on Market Hill on Thursday 10th September 2015; excellent work carried out in the cemetery by the town keepers; Victoria Avenue to be included in next year's cemetery inspection meeting?

6. TO RECEIVE A REPORT FROM THE POLICE/RAF LAKENHEATH

Safer Neighbourhood Team Officers will no longer be attending town or parish meetings. Crime statistics can be accessed through www.suffolk.police.uk.

Squadron Leader Neilds said he had nothing to report but would welcome comments on whether there had been any complaints from residents regarding aircraft noise from regular flying activity.

7. TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Cllr. R Silvester reported the following roads will be closed from 22 September 2015 until 6 October 2015 to facilitate carriageway repairs and associated works.; Beavor Lane from the junction with B1107 to Bury Road; B1106 Bury Road, B1106 Bury Bottom, from the junction with Green Road to the junction with Shakers Road. Cllr. P Ridgwell reported signage on the Nine Stiles Walk footpaths was lacking; barbed wire near to the footpaths (to be reported); removal of dropped kerb at Thetford Road/Knappers Way. Cllr. C Mason reported on her visit to the Energy from Waste Plant at Great Blakenham; Cllr. D Bimson informed members Forest Heath District Council may be investing £14 million in a Solar Farm. Due diligence is currently being carried out by Price Waterhouse Cooper and Eversheds. Cllr. G Hughes said there is to be both a SALC Area Meeting and a Crime Prevention Panel meeting this week.

8. URGENT BUSINESS

There were no matters of urgent business.

9. ACCOUNTS

9.1 & 9.2 Resolution Record No. **BTC/28/07/Sept/15**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES 9.1 AND 9.2 EN BLOC.

Signed.....

Date	Amount	Supplier	Chq No	Net	Vat
Jul-15	26.34	Cooleraid	104858	21.95	4.39
Jul-15	496.80	Boxtrap Ltd	104859	414.00	82.80
Jul-15	50.80	Brandon Test Ctre	104860	49.50	1.30
Jul-15	18.00	SALC	104861	15.00	3.00
Jul-15	176.56	Finevale Service	104862	147.11	29.45
Jul-15	282.00	RBS	104863	235.00	47.00
Jul-15	41.00	Travis Perkins	104874	34.17	6.83
Jul-15	48.00	Graham Smith	104865	40.00	8.00
Jul-15	14.00	J & D Green	104866	14.00	
Jul-15	1464.00	Smith of Derby	104867	1220.00	244.00
Jul-15	201.60	Didlington	104868	168.00	33.60
Jul-15	258.54	Bartrum Mowers	104869	215.45	43.09
Jul-15	37.80	Hydrosteps Ltd	104870	31.50	6.30
Jul-15	27.52	Fengate Fasteners	104871	22.93	4.59
Jul-15	900.00	BRPF	104872	900.00	
Date	Amount	Supplier	Chq No	Net	Vat
Aug-15	39.00	Ian Smith	104879	32.50	6.50
Aug-15	250.00	Breckland Band	104880	250.00	
Aug-15	214.30	Finevale Services	104881	178.58	35.72
Aug-15	70.74	Cooleraid	104882	58.95	11.79
Aug-15	96.00	Graham Smith	104883	80.00	16.00
Aug-15	14.00	J & D Green	104884	14.00	
Aug-15	70.01	Bartrum Mowers	104885	58.34	11.67
Aug-15	720.00	BDO	104886	600.00	120.00

9.3 Copies of the expenditure against budget were previously circulated. Contents were noted and questions raised answered.

10. ANNUAL RETURN EXTERNAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2015/ ISSUES ARISING REPORT

Contents were approved. With regards to the matter raised in the Issues Arising Report, recommendations were noted. No action to be taken.

11. RESOLUTION from Cllr. V Lukaniuk No. 154

‘That Brandon Town Council brings back to the table discussion regarding the arboriculture works to the overhanging branches in Victoria Avenue.’

The statutory three signatures were obtained to bring this item back to the table.

Cllr. V Lukaniuk said an external contractor was prepared to trim the overhanging branches of a tree located in the garden of a private dwelling in Victoria Avenue for the sum of £200.

Resolution Record No. **BTC/29/07/Sept/15**

Proposed by Cllr. V Lukaniuk and seconded by Cllr. D Palmer.

CARRIED: 8 for 5 against.

BRANDON TOWN COUNCIL AGREES FOR AN EXTERNAL CONTRACTOR TO TRIM THE OVERHANGING BRANCHES OF A TREE LOCATED IN THE GARDEN OF A PRIVATE DWELLING IN VICTORIA AVENUE, FOR THE SUM OF TWO HUNDRED POUNDS.

Signed.....

A named vote was requested by Cllr. T Simmons and Cllr. R Silvester.

Cllr. D Bimson:	Against	Cllr. I Horner:	In favour	Cllr. G Hughes:	In favour
Cllr. R Silvester:	Against	Cllr. D Palmer:	In favour	Cllr. N Vant:	In favour
Cllr. T Simmons:	Against	Cllr. V Lukaniuk:	In favour	Cllr. P Callaghan:	In favour
Cllr. P MacLoughlin:	Against	Cllr. L Jacobs:	In favour		
Cllr. P Ridgwell:	Against	Cllr. E Jacobs:	In favour		

The Clerk requested all legal documentation to be verified prior to the work being carried out.

12. WEBSITE

Councillors were critical about the length of time the website has taken to be up set up and documents loaded. A letter to this effect to be sent to LCPAS. Cllr. P Callaghan suggested a sub-committee be set up to further enhance the content. An agenda item for the October meeting.

13. CODE OF CONDUCT

Contents noted.

14. CEMETERY REGULATIONS

Approved with the additional wording ‘The Definitive Cemetery Regulations will take precedent over the abridged version of the Cemetery Regulations.’

15. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/30/07/Sept/15**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

With no further business the meeting closed at 9.15pm.

Signed.....