

BRANDON TOWN COUNCIL

Minutes of the Meeting of the Full Brandon Town Council
Held at 7.00pm on Monday 5 October 2009

In the Council Chamber, Old School House, Market Hill, Brandon.

Present: Cllr. S Edwards, Cllr. K Butcher, Cllr. G Hughes, Cllr. P Ridgewell, Cllr. A Simmons, Cllr. N Vant, Cllr. R Silvester, Cllr. Mrs S Jureko, Cllr. D Bimson, Cllr. Mrs M Young, Cllr. P MacLoughlin, Cllr. L Jacobs.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop, Andrew Claydon, Strategic Director (Resources) at Forest Heath District Council, one member of the press.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE

Cllr. S Le Gry.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Meeting of Monday 7 September 2009 (Public items).
Resolution Record No. **BTC/59/05/Oct/09**

Proposed by Cllr. G Hughes and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 7 SEPTEMBER BE ACCEPTED AND SIGNED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of Monday 7 September 2009 (Public items).

Despite the later date, Cllr. Mrs S Jureko reported the Nine Stiles Walk went well.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/60/05/Oct/09**

Proposed by Cllr. K Butcher and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

6. PRESENTATION FROM NIGEL MCCURDY, STRATEGIC DIRECTOR (SERVICES) FOREST HEATH DISTRICT COUNCIL

In his absence, Andrew Claydon, Strategic Director (Resources) at Forest Heath District Council, gave an overview of the refurbishment costs of the District Council offices.

Questions were invited and answers given. Further information on a question relating to The Forest Heath News will be addressed at a later date.

7. TO RECEIVE A REPORT FROM THE POLICE

Due to the absence of the police, a written report giving crime statistics for the previous month was circulated.

8. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Replies were given to questions previously raised relating to perception of crime in Brandon by USAF personnel and intended tours of RAF Lakenheath. The second RAF Community Engagement Presentation is to be held at The Church Institute on the 23 October 2009 at 7.00pm. All welcome to attend.

9. TO RECEIVE REPORTS (if any) from County and / or District Councillors.

Cllr. Bishop gave an update on the proposed Healthy Living Centre; the planning committees' decision for the new cemetery at Manor Road, Brandon. Cllr. Hughes was thanked for his input at the planning meeting; the school's adjudicator will be holding a public meeting at the Forest School on Wednesday 7 October before any decision is made on the proposed closure of Breckland School.

As part of the 'Young Persons Democracy Week', Cllr. A Simmons said he will be holding a mock council meeting at the town council office on 13 October at 10.45am. Members were invited to take part. Questions raised included the number of new homes proposed for Brandon; recycling bins at The Maltings and the overall income generated by recycling in the Forest Heath area. Cllr. Simmons to check figures.

The meeting was reconvened.

10. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

Cllr. G Hughes and Cllr. D Bimson had met with four Members of Suffolk County Council to provide a brief verbal introduction to Brandon and its aspirations for the future.

With two important meetings being held on the same evening, it was agreed councillors should attend the schools meeting and the town clerk the Police Forum public meeting.

11. ACCOUNTS

11.1 Approval of payments: Public items – September 2009.

11.2 Confidential Items – September 2009 (Staff Salaries).

Resolution Record No. **61/05/Oct/09**

Proposed by Cllr. A Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS ELEVEN ONE AND ELEVEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Sep-09	359.00	P. M. Robson Funeral Supply	359.00	
Sep-09	81.65	Wicksteed Leisure (TRPA Inspection)	71.00	10.65
Sep-09	131.88	Finevale Service Station	114.67	17.21
Sep-09	194.76	Thetford Garden Centre	169.35	25.41
Sep-09	63.22	Ian Smith (Stationery)	54.97	8.25
Sep-09	14.00	J & D Green (Window Cleaner)	14.00	
Sep-09	14359.11	Suffolk County Council (Street Light Maintenance)	12486.18	1872.93
Sep-09	50.56	British Gas	48.16	2.40
Sep-09	601.00	P. M. Robson Funeral Supply	601.00	
Sep-09	104.31	Silky Fox Saws	90.70	13.61
Sep-09	4.20	Travis Perkins	3.65	0.55
Sep-09	177.16	Pearsons (Thetford) Ltd	154.05	23.11
Sep-09	48.75	Brandon Test Centre	48.00	0.75
Sep-09	43.80	Travel SLCC conference	43.80	

TOTAL: 15,874.40

13,899.53 1,974.87

12. STREET LIGHTING COMMITTEES

East Ward: Three street lights were identified as requiring attention. To be reported to the appropriate agency.

West Ward: Deferred until a later date.

Resolution Record No. **BTC/62/05/Oct/09**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: 10 for 1 against.

BRANDON TOWN COUNCIL AGREES THAT THE MEETING DATE OF THE STREET LIGHTING COMMITTEES BE CHANGED FROM SEPTEMBER TO OCTOBER.

13. OFFICIAL OPENING OF THE ORCHARD

Revised date to be May 2010. Breckland Brass Band to be contacted for their available dates.

14. PLAY EQUIPMENT

It was agreed the 'jeep' did not require any repair work and its relocation to the Thetford Road play area should go ahead.

15. BUS STOP IMPROVEMENTS FOR THETFORD ROAD, BRANDON

Resolution Record No. **BTC/63/05/Oct/09**

Proposed by Cllr. A Simmons and seconded by Cllr. G Hughes.

CARRIED: 8 for 3 abstentions.

DUE TO ISSUES WITH THE PREVIOUS BUS SHELTER, BRANDON TOWN COUNCIL AGREES THAT A SITE VISIT WITH SUFFOLK COUNTY COUNCIL BE ARRANGED TO CLARIFY A REQUEST TO RELOCATE THE EXISTING SHELTER ONTO THE BRICK BASE TO THE REAR OF THE SAME STOP.

16. CHRISTMAS LIGHTS SWITCHING ON CEREMONY

Date agreed as 4 December 2009 at 4.00pm.

Resolution Record No. **BTC/64/05/Oct/09**

Proposed by Cllr. K Butcher and seconded by cllr. R Silvester.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL MAKE ENQUIRIES TO THE COST OR HIRE OF A PA SYSTEM.

17. CEMETERY MATTERS

Planning permission, with conditions, has been given by Forest Heath District Council for the new cemetery at Manor Road, Brandon.

Resolution Record No. **BTC/65/05/Oct/09**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THIS COUNCIL AGREES TO PROCEED WITH A FORMAL OFFER TO THE LAND OWNER IN THE CONFIDENTIAL SECTION OF THE NEXT TOWN COUNCIL MEETING. FURTHER GENERAL DISCUSSION WILL BE CONDUCTED IN THE OPEN PART OF THE MEETING.

18. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Signage: The procurement officer at Forest Heath District Council to be contacted for an update. Bench on London Road: Owing to lack of space, the bench will not be relocated to the rear of the bus shelter. Residents to be kept informed.

23. POLICE MATTER

It was agreed to discuss this agenda item in the public section of the meeting.

Resolution Record No. **BTC/66/05/Oct/09**

Proposed by Cllr. N Vant and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT IN RESPONSE TO AN EMAIL SENT TO DISTRICT COUNCILLORS BY CHIEF INSPECTOR NICK BENNETT, BRANDON TOWN COUNCIL AGREES TO SEND A STRONGLY WORDED LETTER, COPIED TO THE CHIEF CONSTABLE, DEMANDING 1) AN APOLOGY FOR DEROGATORY COMMENTS DIRECTED TOWARDS CERTAIN COUNCILLORS AND 2) AN EXPLANATION ON WHY THE ORIGINAL EMAIL WAS ONLY CIRCULATED TO DISTRICT COUNCILLORS. FURTHERMORE, COPIES OF ALL DOCUMENTATION RELATING TO THE INCIDENTS REFERRED TO BY MEMBERS ARE TO BE SENT WITH OUR RESPONSE.

19. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/67/05/Oct/09**

Proposed by Cllr. R Silvester and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 5 October 2009

In the Council Chamber, Old School House, Brandon

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

20. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 7 September 2009

Resolution Record No. **BTC/68/05/Oct/09**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 7 SEPTEMBER BE ACCEPTED AND SIGNED AS A TRUE RECORD

21. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 6 July 2009.

None.

22. LAND REGISTRATION

Resolution Record No. **BTC/69/05/Oct/09**

CARRIED:

THAT FURTHER INFORMATION IS SOUGHT TO DETERMINE WHETHER THE LAND IN QUESTION HAS BEEN PREVIOUSLY REGISTERED WITH THE LAND REGISTRY.

23. POLICE MATTER

Heard in the public section of the meeting.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS.

There being no further business the meeting closed at 9.05pm.