

Brandon Town Council
Full Council Meeting
Monday 5 September 2016

In the case of non-members, this agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

30 August 2016

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to attend a **FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 5 September 2016 at 1900hrs.

Mrs Christine Mason
Town Clerk

Members requiring further information, or with specific questions, are asked to raise these with the Clerk at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

AGENDA

- 1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.
- 3. PUBLIC FORUM** Monthly event limited to 3 minutes' duration maximum per resident.
- 4. TO RECEIVE, CONFIRM AND SIGN MINUTES**
Of the Brandon Town Council Meeting of Monday 4 July 2016, Extraordinary Meeting of Monday 25 July 2016, Annual Cemetery Meeting Monday 1 August 2016.
- 5. CLERK'S REPORT FROM THE LAST MEETING**
- 6. TO RECEIVE A REPORT FROM THE POLICE/RAF LAKENHEATH**
- 7. TO RECEIVE REPORTS** from County and District Councillors, Community Group Representatives.

8. ACCOUNTS

8.1 Retrospective approval of July 2016 payments.

8.2 Approval of August 2016 payments.

8.3 To receive a request for a donation from the Event Director of the Parkrun, held at Brandon Country Park.

9. GRIEVANCE HEARING

To discuss further the outcome of the recent grievance hearing.

10. STAFFING MATTER

To consider options for dealing with the current staff shortages.

11. RECORDING OF MEETINGS

To discuss the recording of meetings.

12. THE LODGE

To receive a quotation for fencing along the water course at The Lodge.

13. CEMETERY TREES

To consider the way forward for the maintenance of the trees within the lawned cemetery and closed churchyard.

14. BRANDON DAY CARE CENTRE

To discuss the closure of the Brandon Day Care Centre

15. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning quotes: land: staff: contract.

16. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Brandon Town Council Meeting of Monday 4 July 2016 and the Extraordinary Meeting of Monday 25 July 2016.

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