

Brandon Town Council  
Full Council Meeting  
Monday 7 March 2016

NOTE: In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844 Fax 01842 815491**

1 March 2016

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend a **FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 7 March 2016 at 1900hrs.

Mrs Christine Mason  
Town Clerk

**AGENDA**

- 1. APOLOGIES FOR ABSENCE** and approval of reasons tendered.
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.
- 3. TO RECEIVE, CONFIRM AND SIGN MINUTES**  
Of the Brandon Town Council Precept Meeting of Monday 25 January 2016 and the Brandon Town Council Meeting of Monday 1 February 2016.
- 4. MATTERS ARISING** for information exchange only  
Of the Brandon Town Council Meeting of Monday 1 February 2016
- 5. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident.
- 6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**
- 7. TO RECEIVE WRITTEN REPORTS** from County, District Councillors, Town Monitors, Town Council Representatives who sit on outside bodies (in agenda pack).
- 8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

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**9. ACCOUNTS**

Approval of payments for February 2016.

**10. STANDING ORDERS/FINANCIAL STANDING ORDERS/ CONTRACT PROVIDERS**

That Brandon Town Council resolves to review Standing Orders, Financial Standing Orders and Contract Providers.

**11. CHRISTMAS LIGHTS**

To receive a report relating to the retention of Christmas lights on the Old School House.

**12. QUEEN'S 90<sup>TH</sup> BIRTHDAY CELEBRATIONS**

That Brandon Town Council resolves to make a decision regarding the Queen's 90<sup>th</sup> birthday celebrations.

**13. BRANDON TOWN COUNCIL WEBSITE**

Brandon Town Council resolves to appoint a new provider for the Brandon Town Council website.

**14. TRAINING FOR TREE WORK**

To receive information specifying the training required for the town keepers to carry out tree maintenance in Victoria Avenue and the Cemetery.

**15. BRANDON POORS ESTATE**

That Brandon Town Council resolves to appoint a new representative to the Brandon Poor's Estate.

**16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**17. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 1 February 2016.

**18. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 1 February 2016.

**19. NEW CEMETERY UPDATE**

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