



LOCAL GOVERNMENT ACT 1972

NOTICE OF A MEETING OF BRANDON TOWN COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL, WHICH WILL BE HELD IN THE OLD SCHOOL HOUSE BRANDON, WEDNESDAY 8TH OCTOBER 2025, STARTING AT 7.00 P.M.

MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS CAN ATTEND THE MEETING. THE MEETING CUSTOMARILY INCLUDES A 15-MINUTE OPEN FORUM, WHEN MEMBERS OF THE PUBLIC AND REPRESENTATIVES OF THE PRESS ARE INVITED TO ADDRESS THE COUNCIL.

Tina Cunnell

Clerk

Brandon Town Council

AGENDA

25/113	Apologies for Absence To receive
25/114	Declarations of Interest and requests for Dispensations To receive. If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)
25/115	To receive a report from Sqn Ldr Eaton – RAF Lakenheath To receive and note
25/116	Minutes of Previous Meetings To agree and sign the minutes from the Full Council Meeting on 8th September 2025 and the Events Committee Meeting on 11 th September 2025.
25/117	Chairmans Report To receive and note

25/118	Public Participation Time The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting
25/119	Reports from County and District Councillors To receive and note
25/120	Reports from Town Councillors Reports of project activity or outside bodies attended on behalf of the Council
25/121	Planning Applications to Consider To discuss and agree the Town Council decisions on each of the applications below to be submitted to West Suffolk Council Planning DC/25/1468/HH – 4 St Davids Close, Brandon – Consultation https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T2OWDKPD MT100 DC/25/1499/TPO – 17 Woodcock Rise, Brandon - Trees https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T2ZUUDPD MXV00
25/122	Late Planning Applications Received after Agenda was Published To receive, if required. Decision required: To discuss and agree the Town Council decision on any planning applications received after the agenda was published.
25/123	New Cemetery Report To report on any updates received
25/124	Accounts Decision required: To approve and note payments made in September 2025
25/125	Financial Update To receive and note:- • Income & Expenditure Statement against budget for August 2025 • Bank Balances • EMR's • External Audit Report comments and recommendations
25/126	Budget 2026/27 Decision required: To agree budget for 2026/27

25/127	TRO To discuss and respond to Highways rejection of TRO Application To receive comments and agree any actions
25/128	Christmas To note:- • 29th November 2025 – Christmas Fair – Volunteers needed to help • Office closing times – 1pm 23rd December 2025 to 5th January 2026
25/129	Clerks Update To receive any information received since publication of agenda



BRANDON
TOWN COUNCIL

FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL

OLD SCHOOL HOUSE BRANDON

MONDAY 8TH SEPTEMBER 2025 7.00 P.M.

Present: Councillors: Wittam (Chair), Brocklehurst, Bland, Challiss, Gorrington, Hughes, Kostecki, Lukaniuk, Pinnell, Savage, Siebert, Skinner, Watts. Clerk: Cunnell,
Minute Taker: Prior

MINUTES

25/87	Apologies for Absence None.
25/88	Declarations of Interest and requests for Dispensations None.
25/89	To receive a report from Sqn Ldr Eaton – RAF Lakenheath Received and noted report from Victoria Quamina, Community Relations Adviser – RAF Lakenheath.
25/90	Minutes of Previous Meetings Proposed by Cllr Siebert and seconded by Cllr Bland to agree and sign the minutes from the Full Council Meeting on 14th July 2025 and the Extraordinary General Meeting on 14 th August 2025. RESOLVED
25/91	Chairmans Report The Chairman reported the change of date of the next Full Council meeting. This will now be on Wednesday 8 th October 2025 at 7pm.
25/92	Public Participation Time The meeting was adjourned. A member of the public commented on how successful the Nine Stiles Walk expressed her thanks to Mrs Barnes, Senior Town Keeper for all her hard work. Meeting re-opened.

25/93	Reports from County and District Councillors Cllr Lukaniuk as County Councillor reported:- • Had communication from Suffolk Highways, with more paperwork to complete for the Speed Indicator Devices. • Have funds for the Speed Indicator Devices – just needs releasing. • Had communication from Highways regarding the TRO – requested lorry ban from Brandon Town Council, which is currently sitting with Transport Strategy. • Full Council Meeting at West Suffolk Council on Tuesday 23rd September to vote for the Unitary preference.
25/94	Reports from Town Councillors Cllr Bland reported he had been invited by Creative Forum to view the mosaic they are working on and they are doing a really good job. Cllr Siebert reported:- • Thanks from the British Legion for the loan of gazebos for the VJ Day celebrations, a lot of money was raised for the charity. • Successful breakfast clubs with Creative Forum crafting took place over the summer holidays, with over 400 children attending. Cllr Pinnell reported:- • Attended the Nine Stiles Walk, it was a great walk. • Attended a meeting in Newmarket in June re Suffolk County Council re money available for buses then contacted Coach Services to look at extension of 86 bus service. • Coach Services put a bid in three weeks after, but funding has already been spent so must wait for 2026/27 funding. • With Coach Services contacted Parish Councils in Suffolk and Norfolk County Council re 86 service – all behind the service. • Government have released more money – wait and see if can be used for this. • Bus stops survey completed, and is currently being reviewed by Passenger Transport to see if funding can be given to improve them. Cllr Brocklehurst reported:- • Brandon in Bloom attended the regional awards ceremony and Brandon maintained gold for five years in a row. In Bloom Nationals take place in Brighton on 31st October. • Anglia in Bloom Autumn seminar is being held in Brandon early November at the Harvest Centre. Councillor Wittam reported there has been movement on the Queens Memorial Garden with it now being landscaped. Cllr Challiss reported the passing of Fred who used to help with the grounds maintenance at the Brandon Remembrance Playing Fields. A bench will be placed in the memorial garden in his memory.

25/95	Late Planning Applications Received after Agenda was Published To receive, if required. Decision required: To discuss and agree the Town Council decision on any planning applications received after the agenda was published. None received.
25/96	New Cemetery Report To review planning application ready for submission. The Town Clerk gave an overview of what was included to be submitted. Councillors discussed the matter including the following: • Archaeology survey from 2013 and 2017 are being submitted. • From the Geophysical report, no water levels recorded from ground height to six foot – meaning no reason to raise ground levels, however it was argued, water levels need to be a certain amount below, which have been calculated, with the reason for raising of ground level. • Possibly restrict burials on top of one another to single depth or side by side. • Archaeology is down to the County Archaeological Office – so more maybe needed being a medieval site. • Biodiversity report have used the rear quarter of site as offsite enhancement, to deliver net biodiversity gain. • G3C national grassland habitat if used now has to stay for 30 years. Meaning we will only develop half in next thirty to forty years. • New laws – Council could buy carbon credits. • Inform planners tomorrow to go ahead with submitting the planning application and send to trustees solicitors.
25/97	Accounts Cllr Bland proposed and Cllr Savage seconded to approve and note payments made in July & August 2025. RESOLVED
25/98	Income & Expenditure Statement against budget for June & July 2025 Received and noted.
25/99	New NJC Salary Award Cllr Skinner proposed and Cllr Challiss seconded to approve 3.2% salary award. RESOLVED
25/100	Tree Tenders To award contract following completion of tender process. The Town Clerk:- • Thanked the three Councillors that came in to read and score the tenders. • Choice of tender was weighted, 45% cost, 55% quality score.

	• High quality tenders received but a huge price variance, over £27,000. • All Councillors marking tenders came to the same conclusion of best company. • All done via Financial Regulations and legislation. • Any questions asked were then sent to all companies, so everyone had the same information. • Officers recommendation was company H - Cost over three years £32,130. Contract awarded to company H, on officers recommendation. RESOLVED
25/101	LGR: Assets and services for consideration The following services were put forward to consideration. Buildings and Venues Services Open spaces/land management including street furniture The following points were discussed- • Interest in management of Market Square and Brandon Country Park. • Several Councillors and Town Clerk had a walk around Brandon to look at all open spaces in question. • Market Square – memorandum of understanding needed for what it can be used for. • Need to put forward an expression of interest, to be considered. • Focus on improving the industrial estate. • Town Clerk has to inform both District and County Council as to what Brandon Town Council are expressing an interest in. • Shadow Councils will be in place before Unitary Council. • Interest in police building and the library for residents. • General overview of interests:- - Open spaces and venues - Brandon Country Park - Police building - Market Hill - Playparks - Heritage Centre - Weed spraying/grass cutting - SSSI – Industrial Estate Clerk to write an EOI for LGR asset distribution.
25/102	Clerks Update The Clerk gave the following update:- • Thanked Cllr Watts for attending meeting regarding Remembrance. • Poppy Painting Event – Tuesday 23rd September at the British Legion. • Cemetery gates being painted before Remembrance. • Need to work on Biodiversity Policy – how manage open spaces.

	• Heritage Trail meeting – route is being worked on. • Several organisations keen to do events next year at Heritage Open Days. • Friends of Brandon Station need help to drive project forward. Greater Anglia funding maybe available.
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The meeting closed at 8.00 PM

Chairman

Date



BRANDON

TOWN COUNCIL

EVENTS COMMITTEE MEETING OF BRANDON TOWN COUNCIL

OLD SCHOOL HOUSE BRANDON

THURSDAY 11TH SEPTEMBER 2025 10.30 A.M.

Present: Councillors: Hughes (Chair), Challiss, Hughes, Savage, Siebert, Watts.
Officers: Cunnell, Prior, Barnes.

MINUTES

25/103	Apologies for Absence Apologies received from Cllr S Skinner.
25/104	Declarations of Interest and requests for Dispensations None.
25/105	Minutes of Previous Meetings Proposed by Cllr Challiss and seconded by Cllr Watts to agree and sign the minutes from the Events Committee Meeting held on 14th May 2025. RESOLVED
25/106	Public Participation Time There were two members of the public present, no questions presented.
25/107	Updates on Events • Summer Activities Mrs Prior gave an update about the summer activities and how they went:- • This was the second year of summer activities. • All feedback received from attendees was positive. • New activity Paddleboarding – Town Clerk received funding for this, well attended and will be repeated. • All activities were free to participants. • Good communications with public who were requesting information prior to events being published.
25/108	Upcoming Events 2025 Discuss Events for remainder of 2025:- Remembrance Day:- Mrs Prior gave an update about Remembrance Day:- • British Legion organise the march. • Brandon Town Council have already organised the road closure. • Check with RBL if they need the PA System. • Remembrance Sunday – 9th November 2025.

	• Poppy Painting Event – 23rd September 2025 at Royal British Legion. • Each poppy will have a gold tag with the name and service number on of the 90 names on the war memorial. • Brandon in Bloom have the poppy net to be put up again this year. • Remembrance Flags to go up down High Street. • Purchase official Remembrance flag. • Leave flags up until after 13th November as Anglia in Bloom Autumn Seminar is taking place. • Royal British Legion doing a poppy colouring competition for younger children and poppy poem competition for older children – to go on a wall for children to see. • Press release required re poppies community project. • After Remembrance Day move poppies to the rose garden for Anglia in Bloom Autumn Seminar visit. Christmas Fair:- • Saturday 29th November - 1pm to 5.30pm. • Fair has been confirmed. • Uptake of stall holders a bit slow, will expand invites. • Santa confirmed. • Christmas Tree is in front garden of Old School House leaving more room for stalls and events. • Possibility of a projector to project Christmas images onto building. • Santa due to arrive by river, following H&S site visit • Creative Forum to do crafting while children wait for Santa. • Agreement to purchase additional double gazebo, to support increased event success. • Christmas market pitch fees to provide an outreach pre-Christmas meal/buffet at Royal British Legion for the elderly.
25/109	Brandon Festival To ask Brandon Town Council to formalise Brandon Festival as one their calendar events, that they support. One of the organisers of Brandon Festival gave an overview of current status of festival and future requirements. • Only four people currently organise the festival. • Due to illness, lack of volunteers it cannot run safely another year. • More people/new team needed on the board and to help on day. • Brandon Town Council currently helps with marketing lending of resources such as gazebos and set up/take down on the day. Could this be formalised? • Partnering with BTC would assist with the general secretariat and compliance for event management. • Acknowledgment that compliance with Martyn's Law would be difficult without support from the Council. • Discussion re charge from Brandon Remembrance Playing Fields. Cllr Watts proposed and Cllr Challiss seconded that Brandon Town Council partner with Brandon Festival for future events. RESOLVED
25/110	Review 2026 Committee Discussed Events for 2026:-

	Heritage Open Days. The Clerk reported that the first meeting with interested heritage parties happened and that she would sign up to Heritage open Days as an organiser. A heritage trail is being developed and organisations present were starting to consider what events could be held as part of that. There is a desire to hold market place events as a focal point of the event.
25/111	Events Budget The current budget is £4,097.58. • To spend approximately £300 on santa gifts. • Awaiting cost of PA Hire and performers. • Snow fluid to purchase. • Characters for Christmas lights switch on awaiting costs.
25/112	Officer update Next events committee meeting – Thursday 6th November 2025 at 10.30am.

The meeting closed at 12.07 PM

Chairman

Date



Parish Consultation
 Brandon
 Old School House
 Market Hill
 Brandon
 Suffolk
 IP27 0AA

Please ask for: Charlotte Russell
 Direct Line: 01284 757629
 Email: customer.services@westsuffolk.gov.uk

Application no: DC/25/1468/HH
 Consultation Expiry: 13 October 2025

Today's date: 22 September 2025

Consultation on application received by West Suffolk Council Local Planning Authority

Proposal **Householder planning application - ramped access**
Location **4 St Davids Close Brandon Suffolk IP27 0UR**
Applicant **Mr Steven Jackson**

The above application can be viewed by downloading it from the planning section of our website.

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T2OWDKPDMT100>

The supporting documents will be available for viewing within 2 working days of the date of this letter.

If you have any observations regarding this proposal please respond by 13 October 2025 using our consultee access via our website. All responses will be posted on our website and made available for viewing by the public. If I do not hear from you, it will be assumed that you do not wish to make any representations.

Details of the decision will be published on the website.

If you have any queries, please contact planning.technical@westsuffolk.gov.uk.

It is very important that your Council indicates very clearly whether it objects or supports the application and the reasons why. You can also indicate if the Council has no comments to make.

If the application is to be considered by the Development Control Committee, you will be notified of the meeting date where you or a nominated representative can speak to support your comments. For advice on how to speak at committee please refer to the 'Right to Speak' information guide which may be viewed on our website www.westsuffolk.gov.uk.

Charlotte Russell

Charlotte Russell
Planning Officer



Parish Consultation
Brandon
Old School House
Market Hill
Brandon
Suffolk
IP27 0AA

Please ask for: Debbie Cooper
Direct Line: 01638 719437
Email: customer.services@westsuffolk.gov.uk

Application no: DC/25/1499/TPO
Consultation Expiry: 15 October 2025

Today's date: 24 September 2025

Consultation on application received by West Suffolk Council Local Planning Authority

Proposal TPO 01 (1999) tree preservation order - one Japanese cherry (marked green on plan, within area A1 on order) fell
Location 17 Woodcock Rise Brandon Suffolk IP27 0BN
Applicant Ms Amy Ellis

The above application can be viewed by downloading it from the planning section of our website.

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T2ZUUDPDMXV00>

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Debbie Cooper

Debbie Cooper
Planning Assistant

Accounts for Payment September 2025

Inv. Date	Invoice No.	Supplier	Expense Type	Nett	VAT	Gross	Payment
02/09/2025		Suffolk County Council	Road Closure for Christmas Fair	£150.00	£0.00	£150.00	BACS
03/09/2025		Mrs J Prior	Reim. Toilet Rolls, Air Freshener	£12.77	£2.55	£15.32	BACS
05/09/2025	SB20251436	PKF Littlejohn LLP	External Audit	£1,050.00	£210.00	£1,260.00	BACS
08/09/2025	INV-D-08965	Cloudy Group Ltd	New Dell Computer/Set Up	£752.50	£150.50	£903.00	BACS
09/09/2025		Mrs A Barnes	Reim. Poppy Event Items/Mileage	£115.98	£7.22	£123.20	BACS
17/09/2025	BTC 250931	Link Global Services Ltd	2 x sets Christmas Lights	£77.00	£15.40	£92.40	BACS
11/09/2025	32851	London Hearts	2 x Defibrillator/Cabinets	£1,916.00	£383.20	£2,299.20	BACS
16/08/2025	INV-17391	Hugofox Limited	Website Subscription	£29.99	£6.00	£35.99	Direct Debit
21/08/2025	M094 ZT	BT	Phone OSH	£194.00	£38.80	£232.80	Direct Debit
22/08/2025	M069 F5	BT	Phone OSH	£43.09	£8.62	£51.71	Direct Debit
29/08/2025	11779	Evolve Business Sols Ltd	Photocopier - Copies	£160.88	£32.18	£193.06	Direct Debit
01/09/2025	2969002	YU Energy	Electric OSH	£129.13	£6.46	£135.59	Direct Debit
01/09/2025	2969003	YU Energy	Electric BRPF Yard	£91.39	£4.57	£95.96	Direct Debit
04/09/2025	2954048	YU Energy	Electric Pillar 8 Market Hill	£18.52	£0.93	£19.45	Direct Debit
04/09/2025	2957606	YU Energy	Electric Pillar 9 Market Hill	£25.77	£1.29	£27.06	Direct Debit
04/09/2025	2950831	YU Energy	Electric Cemetery Yard	£16.39	£0.82	£17.21	Direct Debit
04/09/2025	2957765	YU Energy	Electric Christmas Tree Pillar	£18.24	£0.91	£19.15	Direct Debit
12/09/2025	3038618	YU Energy	Gas OSH	£9.22	£0.46	£9.68	Direct Debit
15/09/2025		Public Works Loan	OSH Loan	6779.46	0.00	6779.46	Direct Debit
18/09/2025	4714812	Everflow Water	Water OSH	£11.55	£0.00	£11.55	Direct Debit
20/09/2025	V02389660608	EE	2 x Mobile Phones	£48.60	£9.72	£58.32	Direct Debit
22/09/2025		Creative Pension Trust	Pensions - September	£982.12	£0.00	£982.12	Direct Debit
28/09/2025	1291393	West Suffolk Council	Trade Waste	£79.40	£0.00	£79.40	Direct Debit
30/09/2025		Unity Trust Bank	Service Charge	£12.90	£0.00	£12.90	Direct Debit
18/08/2025	INV612559	DC Handrails & Ironwork	100 x Metal Poppies - Event	£129.95	£25.99	£155.94	CARD
27/08/2025		Tesco	Tea/Coffee/Coffee Mate	£19.65	£0.00	£19.65	CARD
28/08/2025		Ebay	Rosettes - OLB	£12.79	£2.55	£15.34	CARD

Accounts for Payment September 2025

02/09/2025		Ebay	Rosettes - OLB	£85.90	£0.83	£86.73	CARD
09/09/2025		Unity Trust/Lloyds Bank	Card Payment Fee	£3.00	£0.00	£3.00	CARD
01/09/2025	1028348219	Travis Perkins Ltd	Cement - Christmas Tree Base	£5.20	£1.04	£6.24	BACS
29/09/2025	1030178055	Travis Perkins Ltd	Basin Plug/Trap - OSH	£18.38	£3.67	£22.05	BACS
30/09/2025	1030271565	Travis Perkins Ltd	Basin Flip Plug - OSH	£12.87	£2.57	£15.44	BACS
02/09/2025	1334132	West Suffolk Council	Premises Licence 2025/26	£180.00	£0.00	£180.00	BACS
02/09/2025	77850	Blademaster Ltd	Services Mower Blades - 2 sets	£36.00	£7.20	£43.20	BACS
11/09/2025	ZOXHI	Amazon	Clear Gloss - Poppy Event	£19.02	£3.80	£22.82	BACS
14/09/2025	PAEUI	Amazon	Red/Black Paint - Poppy Event	£50.28	£10.08	£60.36	BACS
14/09/2025	GAEUI	Amazon	Gold Wax - Poppy Event	£21.90	£4.38	£26.28	BACS
12/09/2025	86PPI	Amazon	Gift bag items - Santas Grotto	£34.38	£6.93	£41.31	BACS
12/09/2025	LCCHI	Amazon	Gift bag items - Santas Grotto	£96.85	£19.37	£116.22	BACS
12/09/2025	RCQ3I	Amazon	Gift bag items - Santas Grotto	£55.37	£11.07	£66.44	BACS
16/09/2025	SINV01997880	Ian Smith Group Ltd	Stationery	£57.90	£11.58	£69.48	BACS
16/09/2025	K17529	Ernest Doe & Sons Ltd	Steering Cable - Mower	£18.73	£3.75	£22.48	BACS
17/09/2025	K17586	Ernest Doe & Sons Ltd	Strimmer Cord Cutters	£17.52	£3.50	£21.02	BACS
29/09/2025	5448	Didlington Nurseries Ltd	Plants - War Mem. - Rem. Day	£148.30	£29.66	£177.96	BACS
30/09/2025	30462	S.A.L.C.	Payroll Service - 6 Months	£252.00	£50.40	£302.40	BACS
30/09/2025	4790	Evolution Town Plan.	New Cemetery Work - 30/8 - 29/9	£533.70	£106.74	£640.44	BACS
30/09/2025	536888	Richard Jackson Ltd	New Cem. Fees - re Amended Layout	£2,005.00	£401.00	£2,406.00	BACS
30/09/2025	308936	Fengate Fasteners Ltd	Paint/Brushes - Remembrance/Christmas	£134.96	£26.99	£161.95	BACS
30/09/2025	20250000936	Finevale Service Station	Fuel	£83.93	£16.79	£100.72	BACS
05/09/2025		HMRC	NICS	£4,332.62	£0.00	£4,332.62	BACS

10/09/2025

Brandon Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration							
1176 Precept	405,011	405,011	0			100.0%	
1180 Room Hire	590	1,000	410			59.0%	
1190 Interest on Investments	2,042	0	(2,042)			0.0%	
Administration :- Income	407,643	406,011	(1,632)			100.4%	0
1101 Insurances	12,658	11,948	(710)		(710)	105.9%	
1102 Vehicle Insurance	1,046	1,133	87		87	92.3%	
1110 Audit Fees (External)	0	1,030	1,030		1,030	0.0%	
1111 Audit Fees (Internal)	641	1,700	1,059		1,059	37.7%	
1120 Legal Fees	0	2,500	2,500		2,500	0.0%	
1125 Website Upkeep	120	412	292		292	29.1%	
1130 Office Equipment/Furniture	27	515	488		488	5.3%	
1131 Computer Equipment	0	1,030	1,030		1,030	0.0%	
1132 Stationery	200	464	264		264	43.0%	
1133 Payroll	0	567	567		567	0.0%	
1140 Staff Training	1,136	1,030	(106)		(106)	110.3%	
1141 Councillor Training	0	515	515		515	0.0%	
1143 SW/HW Support	765	2,500	1,735		1,735	30.6%	
1144 SALC/NALC	1,446	1,494	48		48	96.8%	
1145 Subscriptions	1,873	1,803	(70)		(70)	103.9%	
1146 Information/Books/Software etc	4	206	202		202	1.9%	
1148 Lift servicing	230	1,030	800		800	22.3%	
1150 Advertising	0	103	103		103	0.0%	
1156 Postage	44	258	214		214	17.2%	
1160 Mileage	27	258	231		231	10.5%	
1165 Photocopier Rental	538	1,100	562		562	48.9%	
1166 Photocopier Charges	269	1,000	731		731	26.9%	
1167 Election Costs	0	4,120	4,120		4,120	0.0%	
1170 Telephone, Fax, Internet	1,248	2,850	1,602		1,602	43.8%	
4113 Bank Charges	110	165	55		55	66.9%	
Administration :- Indirect Expenditure	22,382	39,731	17,349	0	17,349	56.3%	0
Net Income over Expenditure	385,261	366,280	(18,981)				
102 Staff							
1201 Staff Salaries (Gross)	56,637	167,843	111,206		111,206	33.7%	
1202 LGA Superannuation	3,881	8,100	4,219		4,219	47.9%	
1203 NI Contributions	12,939	20,141	7,202		7,202	64.2%	
Staff :- Indirect Expenditure	73,457	196,084	122,627	0	122,627	37.5%	0
Net Expenditure	(73,457)	(196,084)	(122,627)				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103 PWLB							
1301 Public Works Loan board	0	13,600	13,600		13,600	0.0%	
PWLB :- Indirect Expenditure	<u>0</u>	<u>13,600</u>	<u>13,600</u>	<u>0</u>	<u>13,600</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(13,600)</u>	<u>(13,600)</u>				
104 Grants							
1401 Grants	36,000	36,000	0		0	100.0%	
1402 S137	1,500	10,000	8,500		8,500	15.0%	
Grants :- Indirect Expenditure	<u>37,500</u>	<u>46,000</u>	<u>8,500</u>	<u>0</u>	<u>8,500</u>	<u>81.5%</u>	<u>0</u>
Net Expenditure	<u>(37,500)</u>	<u>(46,000)</u>	<u>(8,500)</u>				
201 Cemetery/Town							
2177 Burial Fees	4,800	11,500	6,700			41.7%	
2178 Ashes Interment Fees	2,640	6,500	3,860			40.6%	
2179 Memorial Fees	1,840	3,000	1,160			61.3%	
Cemetery/Town :- Income	<u>9,280</u>	<u>21,000</u>	<u>11,720</u>			<u>44.2%</u>	<u>0</u>
2101 Cemetery/Town Costs	5,693	10,300	4,607		4,607	55.3%	
2107 New Cemetery Works	1,114	20,000	18,886		18,886	5.6%	
2110 Water Charges Cemetery	102	300	198		198	33.9%	
2111 Electricity	1,169	4,000	2,831		2,831	29.2%	
2116 Rent for BRPF Yard	564	600	36		36	94.0%	
2117 HR Fees	0	2,500	2,500		2,500	0.0%	
2131 New Equipment	0	1,545	1,545		1,545	0.0%	
2132 Trade Waste	670	1,545	875		875	43.4%	
2133 Bus Shelter Cleaning	130	400	270		270	32.5%	
Cemetery/Town :- Indirect Expenditure	<u>9,442</u>	<u>41,190</u>	<u>31,748</u>	<u>0</u>	<u>31,748</u>	<u>22.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(162)</u>	<u>(20,190)</u>	<u>(20,028)</u>				
301 Old School House							
3110 Gas Supply	279	4,000	3,721		3,721	7.0%	
3111 Gas Force Contract	0	103	103		103	0.0%	
3113 PAT Testing	0	155	155		155	0.0%	
3114 Electricity (Old School House)	698	3,000	2,302		2,302	23.3%	
3117 Water charges OSH	101	412	311		311	24.5%	
3120 Window Cleaning	50	150	100		100	33.3%	
3125 Fire Extinguisher Servicing	0	412	412		412	0.0%	
3178 Old School House Maintenance	1,881	3,000	1,119		1,119	62.7%	
Old School House :- Indirect Expenditure	<u>3,009</u>	<u>11,232</u>	<u>8,223</u>	<u>0</u>	<u>8,223</u>	<u>26.8%</u>	<u>0</u>
Net Expenditure	<u>(3,009)</u>	<u>(11,232)</u>	<u>(8,223)</u>				

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401 General							
4188 Other Income	1,700	0	(1,700)			0.0%	
General :- Income	1,700	0	(1,700)				0
2121 Machinery Servicing	346	3,090	2,744		2,744	11.2%	
2122 Fuel & Oil	407	2,266	1,859		1,859	18.0%	
2139 Protective Clothing	259	1,000	741		741	25.9%	
4101 Horticultural	375	515	140		140	72.8%	
4102 Christmas Lighting	90	2,060	1,970		1,970	4.4%	
4105 Town Clock Repairs	0	515	515		515	0.0%	
4112 Events	2,578	6,680	4,102		4,102	38.6%	
4114 Project Fund	0	10,000	10,000		10,000	0.0%	
General :- Indirect Expenditure	4,055	26,126	22,071	0	22,071	15.5%	0
Net Income over Expenditure	(2,355)	(26,126)	(23,771)				
402 Recreation							
4276 Sponsorship Income	600	0	(600)			0.0%	
Recreation :- Income	600	0	(600)				0
4202 The Orchard, Coulson Lane	0	258	258		258	0.0%	
4204 Thetford Rd Play Area	138	1,030	892		892	13.4%	
4205 Playing Fields	175	2,060	1,885		1,885	8.5%	
4206 Horticultural/Tree Work/Survey	3,733	8,000	4,268		4,268	46.7%	
4208 Cemetery - Trees	0	9,000	9,000		9,000	0.0%	
Recreation :- Indirect Expenditure	4,045	20,348	16,303	0	16,303	19.9%	0
Net Income over Expenditure	(3,445)	(20,348)	(16,903)				
403 Street Lights							
4302 Street Lighting Energy	0	24,700	24,700		24,700	0.0%	
4303 Street Lights Repairs	1,125	8,000	6,875		6,875	14.1%	
Street Lights :- Indirect Expenditure	1,125	32,700	31,575	0	31,575	3.4%	0
Net Expenditure	(1,125)	(32,700)	(31,575)				
Grand Totals:- Income	419,223	427,011	7,788			98.2%	
Expenditure	155,014	427,011	271,997	0	271,997	36.3%	
Net Income over Expenditure	264,208	0	(264,208)				
Movement to/(from) Gen Reserve	264,208	0	(264,208)				

Date: 10/09/2025

Brandon Town Council Current Year

Page 1

Time: 13:41

**Bank Reconciliation Statement as at 31/08/2025
for Cashbook 3 - Unity - Current Acct**

User: GC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Current Acct	31/08/2025		328,692.62
			<u>328,692.62</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			328,692.62
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			328,692.62
		Balance per Cash Book is :-	328,692.62
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/08/2025
for Cashbook 4 - Unity - Sav A/C 20507732**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity - Sav A/C 20507732	31/08/2025		423,422.32
			<u>423,422.32</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			423,422.32
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			423,422.32
		Balance per Cash Book is :-	423,422.32
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

EAR MARKED RESERVES

	30/06/2025	30/07/2025
GENERAL RESERVE	£227,114.15	£233,922.32
EMR 1 -321 New Cemetery	£120,000.00	£120,000.00
EMR 2 -322 New vehicle	£10,000.00	£10,000.00
EMR 3 - 323 Mowers/Equipment	£10,000.00	£10,000.00
EMR 4 - 324 Elections	£5,000.00	£5,000.00
EMR 5 - 325 Playground Equipment	£30,000.00	£30,000.00
EMR 6 - 326 IT Equipment	£4,500.00	£4,500.00
EMR 7 - 327 Projects (+ £10,000 in precept)	£10,000.00	£10,000.00
TOTAL EAR MARKED RESERVES	£189,500.00	£189,500.00
TOTAL IN SAVINGS ACCOUNT	<u>£416,614.15</u>	<u>£423,422.32</u>

INTEREST & VAT ADDED TO GENERAL RESERVE

Jun-25	£2,041.87 INTEREST
Jul-25	£6,808.17 VAT
Sep-25	
Oct-25	
Dec-25	
Jan-25	
Mar-26	

External Audit Report for the period ending 31st March 2025 – Recommendations**Fixed Assets/Asset Register**

The Councillors added items to the asset register but we could not tell the auditor when they were purchased/taken on as we have had them a very long time, as they are pieces of land we own, that had not previously been included. These were the following:-

Current Cemetery (burial ground)
Victoria Avenue
New Cemetery land

Section 1 – Assertion 3

Within the Local Government Transparency Code 2015, it is good practice to include the savings account figure in the bank reconciliations. This is now being done quarterly.

Section 1 – Assertion 7

We did not evidence that we gave consideration to the Internal Audit Report - We have updated our processes and completed this for the current year.

aseSection 3 – External Auditor’s Report and Certificate 2024/25

In respect of **Brandon Town Council – SF0058**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2024/25

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:

- The smaller authority has not restated the prior year figure in Section 2, Box 9 when adding assets purchased prior to 1 April 2024 to the fixed asset register assets.

Section 1, Assertion 3 has been incorrectly completed, as information has come to our attention from the internal auditor that the smaller authority has not complied with the requirements of the Local Government Transparency Code 2015.

Section 1, Assertion 7 has been incorrectly completed, as information has come to our attention from the internal auditor that the smaller authority did not evidence it gave consideration to the Internal Audit Report.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has confirmed that it has not complied with the governance Assertions in Section 1, Boxes 2 and 5, but it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified. The response to Assertion 5 is consistent with the Internal Auditor’s response to Internal Control Objective C.

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

04/09/2025

Budget 2026/27 – Explanation

We have increased most cost codes by 4% with the rate of inflation currently being about 3.8%.

Utilities have been increased by 5% due to rising costs.

101 Administration

1120 - Legal Fees (H & S) – We have a contract until March 2029, so the cost has remained the same.

1140 - Staff Training – This has been increased to £1,500 as there was not enough in the budget.

1170 - Telephone/Internet/Mobiles – This has been increased in line with our current costs, having to have a replacement phone system, due to the last one not functioning correctly.

4113 - Bank Costs – This has been increased to cover monthly service charges and card costs.

102 Staff

1201 - Salaries – We have taken the current salary figure and increased it by 5% due to increases.

1202 - Pensions – These have also been increased due to being over budget last year and an extra 5% has been added due to increases.

1203 - NI Contributions – These have been increased significantly due to the change in NI by the government and an extra 5% has been added due to increases.

201 Cemetery/Town

2117 - HR Fees – We have a contract until March 2029, so the cost has remained the same.

301 Old School House

3116 - Trade Waste OSH – We now have a recycle bin at OSH.

401 General

2130 - Truck Replacement - There is £10,000 in EMR's. This will have to be reviewed next year.

4114 - Project Fund - We have reduced the project fund by £5,000 for this years precept, as there is an underspend in the current year. We also have £10,000 in EMR's for projects.

402 Recreation

4206 - Horticultural Work/Tree Survey – We have reduced this by £3,000 as a tree survey is not required next year.

4208 - Cemetery/Ave Trees – This has been increased in line with our new three year contract.

403 Street Lights

4302 - Street Lighting Energy – Last year our costs fell dramatically, due to all the streetlights being changed to LED. Our costs were only £6,250 to which we have added 5%.

	2025-26	2026-27
1176 Precept	£405,011.35	£417,648.55
101 Administration Income		
1180 Room Hire	£1,000.00	£1,000.00
101 Administration		
1101 Insurances	£11,948.00	£12,426.00 4%
1102 Vehicle Insurance	£1,133.00	£1,178.00 4%
1110 Audit Fee (Ext)	£1,030.00	£1,071.00 4%
1111 Audit Fee (Int)	£1,700.00	£1,768.00 4%
1120 Legal Fees (H & S)	£2,500.00	£2,500.00 Contract ends March 2029
1125 Web Site Upkeep	£412.00	£428.00 4%
1130 Office Equipment/Furniture	£515.00	£536.00 4%
1131 Computer Equipment	£1,030.00	£1,071.00 4%
1132 Stationary	£464.00	£483.00 4%
1133 Payroll	£567.00	£590.00 4%
1140 Staff Training	£1,030.00	£1,500.00 Increased as not enough in budget
1141 Councillor Training	£515.00	£536.00 4%
1143 SW/HW Support	£2,500.00	£2,600.00 4%
1144 Salc/Nalc	£1,494.00	£1,554.00 4%
1145 Subscriptions	£1,803.00	£1,875.00 4%
1146 Information/Books/Software	£206.00	£214.00 4%
1148 Lift Servicing	£1,030.00	£1,071.00 4%
1150 Advertising	£103.00	£107.00 4%
1156 Postage	£258.00	£268.00 4%
1160 Mileage	£258.00	£268.00 4%
1165 Photocopier Rental	£1,100.00	£1,144.00 4%
1166 Photocopier Charges	£1,000.00	£1,040.00 4%
1167 Election Costs	£4,120.00	£4,285.00 4%
1170 Telephone/Internet/Mobiles	£2,850.00	£3,565.00 Replacement phone system + 4%
4113 Bank Costs	£165.00	£250.00 Service Charge/Card Costs + 4%

102 Staff	£39,731.00	£42,328.00	
1201 Staff Salaries	£167,843.17	£174,275.13	Current salaries + 5%
1202 Pension	£8,100.00	£11,340.00	Increase as over budget last year + 5%
1203 NI Contributions	£20,141.18	£42,735.42	Increase as over budget last year re new NI + 5%
	£196,084.35	£228,350.55	
103 PWLB			
1301 Public works Loan	£13,600.00	£13,600.00	
	£13,600.00	£13,600.00	
104 Grants			
1401 Grants	£36,000.00	£36,000.00	
1402 S137	£10,000.00	£10,000.00	
	£46,000.00	£46,000.00	
201 Cemetery/Town			
2177 Burial Fees	£11,500.00	£11,500.00	
2178 Ashes Interment Fees	£6,500.00	£6,500.00	
2179 Memorial Fees	£3,000.00	£3,000.00	
	£21,000.00	£21,000.00	Costs cannot be forecast
2101 Cemetery/Town Costs	£10,300.00	£10,712.00	4%
2107 New Cemetery Works	£20,000.00	£20,000.00	
2110 Water Charges - Cemetery	£300.00	£315.00	5%
2111 Electricity	£4,000.00	£4,200.00	5%
2116 BRPF Rental	£600.00	£624.00	4%
2117 HR Fees	£2,500.00	£2,500.00	Contract ends March 2029
2131 New Equipment	£1,545.00	£1,607.00	4%
2132 Trade Waste	£1,545.00	£1,607.00	4%
2133 Bus Shelter Cleaning	£400.00	£416.00	4%
	£41,190.00	£41,981.00	
301 Old School House			
3110 Gas Supply	£4,000.00	£4,200.00	5%

3111 Gas Maintenance	£103.00	£107.00 4%
3113 Pat Testing	£155.00	£161.00 4%
3114 Electricity	£3,000.00	£3,150.00 5%
3116 Trade waste	£0.00	£55.00 Recycle bin OSH + 4%
3117 Water Charges	£412.00	£433.00 5%
3120 Window Cleaning	£150.00	£156.00 4%
3125 Fire Extinguisher Servicing	£412.00	£428.00 4%
3178 Old School House Maintenance	£3,000.00	£3,120.00 4%
401 General	£11,232.00	£11,810.00
2121 Machinery Servicing	£3,090.00	£3,214.00 4%
2122 Fuel & Oil	£2,266.00	£2,357.00 4%
2130 Truck Replacement	£0.00	£0.00 2027/28 this will need to be reviewed
2139 Protective Clothing	£1,000.00	£1,040.00 4%
4101 Horticulture	£515.00	£536.00 4%
4102 Christmas Lighting	£2,060.00	£2,142.00 4%
4105 Town Clock Repairs	£515.00	£536.00 4%
4112 Events	£6,680.00	£6,680.00
4114 Project Fund	£10,000.00	£5,000.00
	£26,126.00	£21,505.00
402 Recreation		
4202 The Orchard	£258.00	£268.00 4%
4204 Thetford Rd Play Park	£1,030.00	£1,071.00 4%
4205 BRPF Play Park	£2,060.00	£2,142.00 4%
4206 Horticultural Work/Tree Survey	£8,000.00	£5,000.00 Reduced due to next survey required 2028
4208 Cemetery/Ave Trees	£9,000.00	£10,710.00 New Contract over 3 years - starting 2025
	£20,348.00	£19,191.00
403 Street Lights		
4302 Street Lighting Energy	£24,700.00	£6,563.00 £6250 LAST YEAR +5%
4303 Street Lighting Repairs	£8,000.00	£8,320.00 4%
	£32,700.00	£14,883.00

From: Customer Service <customer.services@suffolk.gov.uk>

Sent: Thursday, September 11, 2025 2:32 PM

To: Tina Cunnell <tina.cunnell@brandon-tc.gov.uk>

Subject: SCC HIGHWAYS -LONDON ROAD, BRANDON reported under reference number 529050

Good Afternoon,

Thank you for contacting us regarding LONDON ROAD, BRANDON reported under reference number 529050. Please quote this reference number in any future correspondence that relates to this issue.

We can now provide you with the following update:

Dear Tina,

Thank you for your communication regarding London Road Brandon CR 529050.

I have put through our transport Strategy Team, and I have highlighted their review below. Firstly, we need to obtain more information from the public consultation, Brandon Town Council conducted. The 'TRO Survey' information which is included in Insight clearly doesn't state what are the issues resulting from the Brandon Town Council formally requesting HGVs having to be restricted/banned in Brandon Town Centre. This information and further explanation would help us to understand the request.

As you may be aware, our recent revision to Suffolk's Local Transport Plan does include an Area Transport Plan for Brandon which currently has indicative funding for walking/cycling improvements in the town. Any forthcoming schemes in Brandon would be subject to consultation and co-ordination with locally elected Councillors including ones from Brandon Town Council. This may give us the opportunity to explore infrastructure improvements to the town which mitigate concerns raised by HGVs in the town.

Previous studies including an ANPR survey in Brandon during February 2024 were conducted and results shared with Cllr Lukaniuk, which he accepted the results of. They demonstrated the lack of 'rat-running' by HGV classed vehicles travelling through Brandon, specifically the A1065 which showed being the busiest route for all vehicles and HGV movements in the town. This survey along with another in 2017 clearly showed a need by HGVs to visit the town including these vehicles supporting local businesses to the north of the Norwich to Ely Railway Line.

As it stands, we don't support any ban/restriction to HGVs in Brandon as per the points I have already raised. Also, Suffolk's Recommended Lorry Route Map already highlights the need to use the A11 and A134 compared to the A1065 if HGVs are needed to navigate across the county between Norfolk and Suffolk.

Any further information from Brandon Town Council as requested above, we will be happy to review and follow-up.

Kind regards,

Andrew Moore

Community Liaison Engineer

Customer Experience and Community Works

Brandon ANPR Traffic Surveys – February 2023

1. Background

- 1.1 Prior to 2017, issues relating to HGVs travelling along the A1065 through Brandon continued to come under scrutiny by local officials. A previous study in 2017 established 1 in 5 HGVs had travelled through Brandon within the 12Hr period of the survey. As part of the Suffolk Lorry Route review completed in August 2022, the councillor for Brandon, Cllr Lukaniuk, gave feedback to the review identifying concerns relating to pollution, damage to the highway and congestion. Cllr Lukaniuk also shared data from a local traffic count carried out in July 2019, and suggested options to divert traffic away from the town via the A134/A11. No changes were made to the Recommended Lorry Route Map through Brandon and the A1065 remains part of the strategic lorry route for HGVs travelling between Norfolk and local areas in Suffolk, including Brandon.

2. New Survey and agreed objectives

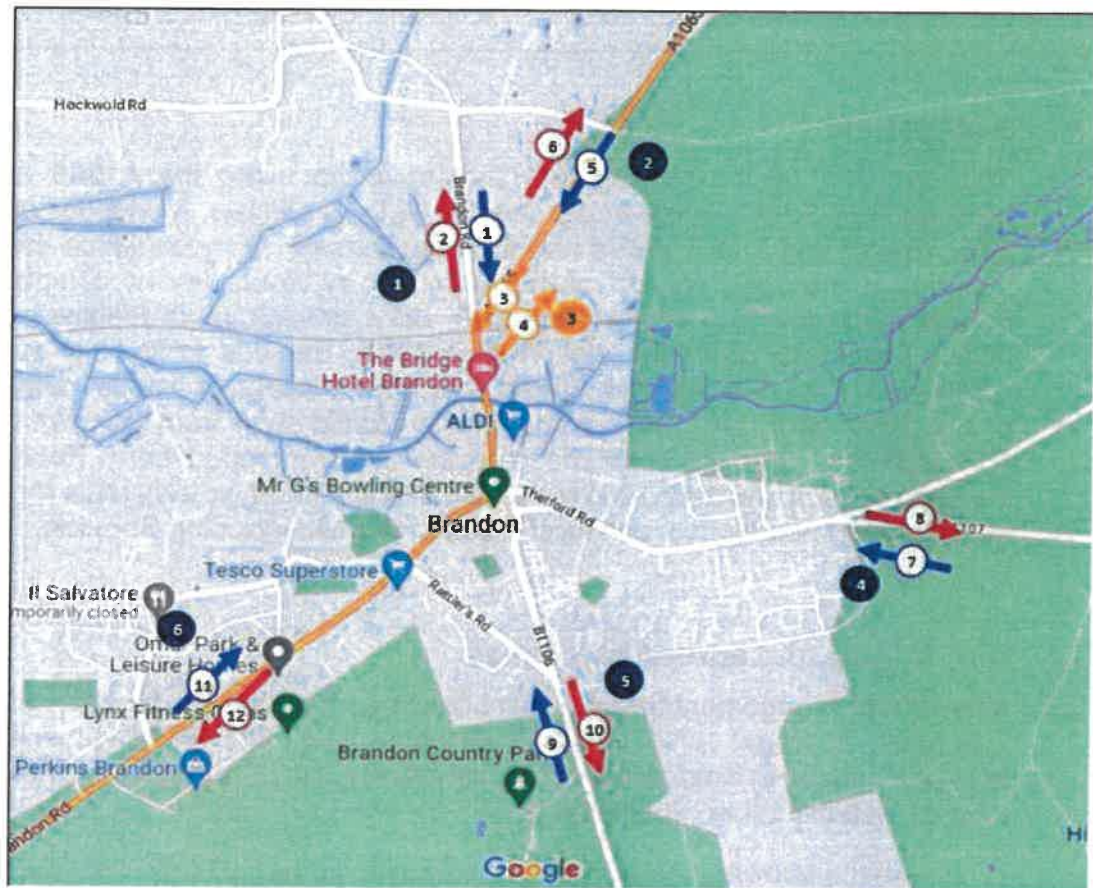
- 2.1 After further engagement between Cllr Lukaniuk, Cllr Smith (Cabinet member for Transport Strategy) and council officers within Growth, Highways and Infrastructure (GHI) it was determined that officers should commission new traffic surveys with the following objectives –

- Determine current vehicle traffic movements in and around Brandon via its main road network - A1065, B1106 and B1107.
- Determine the volume of HGVs that travel through Brandon without needing to deliver services or goods in and around the town.
- Data for all vehicle traffic entering and exiting Brandon via the ANPR camera locations to be captured to establish trip duration, especially during peak periods of the day.
- Additional survey data to be captured north of Brandon Station Level Crossing along the A1065 due to the reported high volume of HGVs using premises along this route.

- 2.2 Additional requirements for the proposed traffic surveys included:

- All vehicle classification - emphasis on HGVs over 3.5Tonne, 7.5Tonne and 18Tonne.
- Observation period - Monday to Friday, excluding Bank Holidays and pre-planned school holiday periods.
- 07:00 to 19:00 daily.
- Times recorded for every vehicle detected by cameras.

2.3 Below is an overview map including the location of cameras to identify vehicles entering and exiting Brandon via the A1065, B1106 and B1107 –



3. Summary of results

3.1 The following points address the original objectives set out from the engagement

- 46,428 vehicles were identified over the five-day period between 07:00 and 19:00 entering Brandon from the five inbound camera locations (Site 1, 5, 7, 9 & 11).
- There were 96,334 vehicle trips undertaken by the 46,428 vehicles identified over the five-day period.
- There was a total of 2051 vehicles identified at 7.5Tonne or over – 4% of total vehicles.
- In total, there were 1,758 HGVs identified entering Brandon via Site 5 and Site 11 along the A1065 to the north and south of the town.
- Approximately 130 and 160 HGVs travelled southbound and northbound respectively within 15 minutes.

- Of the HGV trips being identified at (Site 3), 462 HGVs travelled southbound and 11 HGVs northbound.
- Total vehicles captured travelling to the aggregate facility/entrance (Site 3) from the two inbound locations (Site 5 & 11) along the A1065 was 13,449. HGVs accounted for 8% (429 travelling northbound and 592 travelling southbound).

4. Conclusion

- 4.1 As per the previous study in 2017, HGV volume in the town remains low compared to the overall vehicle volume using the road network in and around Brandon.
- 4.2 As per the previous study in 2017, most HGV volume travelling into and out of Brandon is along the A1065.
- 4.3 16% of identified HGVs entering/exiting Brandon from the A1065, travelled through the town within 15 minutes.
- 4.4 During the 5-day period of the survey (Feb 2023), the AM peak for all vehicles identified was between 07:00 and 08:00 and PM peak between 16:00 and 17:00. This differs for HGV classes – AM peak 09:00 to 10:00 and PM peak 12:00 and 13:00.

Contact

If you have any further questions, please contact: Andrew Bramwell, Senior Strategic Transport Planner; Email: Andrew.Bramwell@Suffolk.gov.uk