

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Annual General Meeting

Held on Monday 9 May 2016

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.30pm.

Present: Cllr. P Callaghan, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. G Hughes, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. D Palmer, Cllr. R Silvester, Cllr. I Horner, Cllr. L Jacobs, Cllr. E Jacobs, Cllr. P MacLoughlin, Cllr. R Burrows, Cllr. A Barnes.

Also present: Mrs C Mason (Town Clerk), Mrs B Harding (Assistant to the Town Clerk) and ten members of the public.

The meeting commenced at 7.30 pm.

1. ELECTION OF CHAIRMAN AND SIGNING OF THE CHAIRMAN'S DECLARATION OF OFFICE

Nominations were called for the post of Chairman of Brandon Town Council.

It was proposed by Cllr. R Silvester and seconded by Cllr. T Simmons that Cllr. R Silvester be elected.

A second nomination was received.

It was proposed by Cllr. L Jacobs and seconded by Cllr. A Barnes that Cllr. P Callaghan be elected.

By written ballot the votes were recorded.

Resolution Record No. **BTC/01/09/May/16**

CARRIED: 13 for 1 abstention.

THAT COUNCILLOR PETER CALLAGHAN BE ELECTED CHAIRMAN OF BRANDON TOWN COUNCIL FOR THE YEAR 2016/17.

Cllr. P Callaghan thanked members for their support. The Chairman's Declaration of Acceptance of Office was duly signed.

2. ELECTION OF VICE-CHAIRMAN

The Chairman called for nominations for the post of Vice-Chairman of Brandon Town Council.

It was proposed by Cllr. T Simmons and seconded by Cllr. P Ridgwell that Cllr. G Hughes be elected.

It was proposed by Cllr. N Vant and seconded by Cllr A Barnes that Cllr. I Horner be elected.

By written ballot the votes were recorded.

Resolution Record No. **BTC/02/09/May/15**

CARRIED: By majority vote.

THAT COUNCILLOR IAN HORNER BE ELECTED VICE CHAIRMAN OF BRANDON TOWN COUNCIL FOR THE YEAR 2016/17.

3. APOLOGIES and approval of reasons tendered.

All present.

4. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None declared.

Signed.....

Agenda item 10 was now heard.

10. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Squadron Leader Neilds said flying activities were down in March; most of the F22's left at the weekend, hence road congestion should be minimal; parking concerns on the A1065; the theft of catalytic convertors at Eriswell/Lakenheath A question was raised relating to the safety aspect of drones spotted over The Chase; white lining and arrows pointing into Lord's Walk.

5. APPOINTMENT OF COUNCILLORS TO COMMUNITY GROUPS 2016/17

Brandon Heritage Centre	Cllr T Simmons, Cllr R Silvester
Brandon Neighbourhood Watch	Cllr P Ridgwell
Brandon Remembrance Playing Field	Cllr P MacLoughlin, Cllr D Palmer
Community Association Representative	Cllr G Hughes
Public Transport Liaison Officer	Cllr P Ridgwell
FHDC Health Forum	Cllr L Jacobs
Suffolk Association of Local Councils	Cllr G Hughes,
Brandon Poor's Estate	Cllr R Silvester, Cllr G Hughes
Atmere & Lingheath Trust Charities	Cllr N Vant, Cllr R Silvester
Brandon Country Park	Cllr G Hughes
Brandon Voluntary Forum	Cllr G Hughes
Brandon Allotments	Cllr T Simmons
Safer Neighbourhood Team	Cllr G Hughes
Little Ouse Group	Cllr G Hughes

6. REPRESENTATIVES FOR BRANDON TOWN COUNCIL COMMITTEES 2016/2017

East Ward Lighting Working Party	Cllr P MacLoughlin, Cllr P Ridgwell
West Ward Lighting Working Party	Cllr E Jacobs, Cllr V Lukaniuk
Brandon Town Council Cemetery Committee	The Full Council
Planning Panel	Cllr G Hughes, Cllr P Ridgwell, Cllr T Simmons
Emergency Panel	Cllr T Simmons, volunteers to be sourced
Events Working Group	Cllr T Simmons, Cllr I Horner, Cllr A Barnes
Cemetery Working Group	Cllr R Silvester, Cllr G Hughes, Cllr. N Vant Cllr T Simmons,

7. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council meeting of the 4 April 2016.

An observation was made that item 15 in the previous month's agenda, although noted, was not approved by resolution. An agenda item at the next meeting.

Resolution Record No. **BTC/03/09/May/16**

Proposed by Cllr. I Horner and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF
MONDAY 4 APRIL 2016 BE ACCEPTED AS A TRUE RECORD.

8. MATTERS ARISING for information exchange only of the Brandon Town Council Meeting of Monday 4 April 2016 included the poor state of the west side of Green Road to the Lingheath track, largely caused by heavy lorries coming from Elveden; damaged manhole covers in the High

Signed.....

Street attributed to heavy traffic. Cllr. R Silvester responded by saying he understands road surfacing will be carried out at the weekend; clarification of the seven days right of appeal following the findings of the Standards Committee.

9. PUBLIC FORUM

Members of the public raised an issue relating to the poor acoustics of the chamber and the inability to hear the proceedings of the meeting; if permissible, meeting documents to be made available to members of the public.

11. TO RECEIVE WRITTEN REPORTS from County, District Councillors, Town Monitors, Town Council Representatives who sit on outside bodies.

Contents noted. Copies of the reports will be kept on file for future reference.

Further matters not in the reports included the meeting with a local engineer covering issues relating to Small Fen Lane (a bridleway must allow people to be able to cycle long it); The Lode (the two last drains to be jetted for any blockages. Funding may be available for other works); resurfacing of Beavor Lane. Points made leading from the reports: an abundance of reeds and waste materials blocking the flow of water in The Lode; traffic/lorries coming through Bury Road; the two dead trees in the town centre (FHDC and SCC have been made aware of the works required to the trees); TPO's at Gas House Drove and the old library site; the visit of Matthew Hancock MP to the town regarding the barriers issue at Brandon station (considered to be most discourteous as information that he was attending a meeting in the town had not been received).

Resolution Record No. **BTC/04/09/May/16**

Proposed by Cllr. L Jacobs and seconded by Cllr. P Ridgwell

CARRIED: 7 for 3 against.

THAT BRANDON TOWN COUNCIL WRITES TO THE RT HON MATTHEW HANCOCK MP EXPRESSING COUNCILLORS DISPLEASURE THAT THE TOWN COUNCIL WERE NOT INFORMED OF HIS IMPENDING VISIT TO THE TOWN.

The working party set up to discuss police matters (Cllrs. Callaghan, Hughes and Jacobs) to remain for future meetings.

12. URGENT BUSINESS

There were no matters of urgent business.

13. ACCOUNTS

13.1 Resolution Record No. **BTC/05/09/May/16**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR APRIL 2016.

Date	Amount	Supplier	Chq No	Net	Vat
Apr-16	332.63	Travis Perkins	104996	277.19	55.44
Apr-16	17.00	LCR Subscription	104997	17.00	
Apr-16	392.73	Fengate Fasteners	104998	320.06	72.67
Apr-16	33.00	J & D Green	104999	33.00	
Apr-16	30.74	Chase Timber	105000	25.62	5.12

Signed.....

Date	Amount	Supplier	Chq No	Net	Vat
Apr-16	90.00	ICCM	105001	90.00	
Apr-16	93.21	Finevale Services	105002	77.68	15.53
Apr-16	728.35	Glasdon	105003	606.96	121.39
Apr-16	48.00	Graham Smith	105004	40.00	8.00
Apr-16	96.04	Neopost	105005	80.03	16.01
Apr-16	65.99	Brandon Testing	105006	54.99	11.00
Apr-16	38.82	Lyreco	105007	33.35	5.47

13.2 Cllr. R Silvester offered to fund the cost of the repairs at the skate park out of his Suffolk County Council locality budget. No further action by Brandon Town Council.

14. STANDARDS FINDINGS

14.1 Resolution Record No. **BTC/06/09/May/16**

Proposed by Cllr. I Horner and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THIS COUNCIL RESOLVES TO ACCEPT THE WRITTEN APOLOGY FROM CLLR. V LUKANIUK FOR HIS PREVIOUS CONDUCT, AND TO ACCEPT A PERSONAL UNDERTAKING, THAT IN FUTURE HE WILL TAKE ON BOARD ADVICE FROM OFFICERS OF THE TOWN COUNCIL AND OTHERS WHILST MAKING DECISIONS.

14.2 Resolution Record No. **BTC/07/09/May/16**

Proposed by Cllr. N Vant and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RESOLVES TO ACCEPT THE RECOMMENDATIONS MADE IN RELATION TO THE PROCEEDINGS AND OPERATIONS OF THE TOWN COUNCIL.

15. THE LODGE

No discussion as the issues at The Lodge were part of Cllr. R Silvester's County Councillor report under agenda item 11.

16. NETWORK RAIL Resolution from Cllr. P Ridgwell No. 175.

Resolution from Cllr. P Ridgwell that Brandon Town Council writes to Network Rail regarding the continuing failure of the barriers at Brandon Station. Seconded by Cllr. L Jacobs. An amendment was motioned that Brandon Town Council resolves to write to the Transport Minister, Matthew Hancock MP, Elizabeth Truss MP, Area Manager of Network Rail James Reeve, regarding the continuing failure of the barriers at Brandon Station. Cllrs. G Hughes and Cllr. I Horner agreed to draft the letter.

Resolution Record No. **BTC/08/09/May/16**

Proposed by Cllr. G Hughes and seconded by Cllr. I Horner.

AMENDMENT CARRIED: 12 for 1 against.

17. CHRISTMAS LIGHTS

To receive quotations for the installation of permanent Christmas lights on the Old School House. Quotations noted. Other lighting companies to be sourced.

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18. WI-FI

Cllr. A Barnes reported she has been speaking to O2 regarding the provision of WI-Fi on Market Hill. Maps and other information have been sent and a site visit is to be arranged. O2 will then be in a position to forward a quotation for the town council's consideration. Cllr. T Simmons asked whether it had been established this service was required by residents (AB to action).

19. THE ORCHARD Resolution from Cllr. N Vant No 176.

Resolution Record No. **BTC/09/09/May16**

Proposed by Cllr. N Vant and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RESOLVES TO SEEK QUOTATIONS FOR SECURING THE EXPOSED FRONT SECTION TO THE ORCHARD.

20. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/10/09/May/16**

Proposed by Cllr. T Simmons and second by Cllr. I Horner.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

With no further business the meeting closed at 9.25pm.

Signed.....